Wake County CoC Membership Meeting		
MINUTES	**Date:** July 12, 2021	**Time:** 2:00 – 3:40 PM EST
Meeting Facilitator:	Margaret Cahill, CoC Board Chair	
Note taker:	Crystal Folmar, RWPEH	

	Agenda
1	Call to order – M.Cahill • Welcome • Agenda Overview
2	• Governance Updates o Anti-discrimination & VAWA ET Policy: J.Von Egidy informs that the Board has approved both policies, and a 1-hour training session was held. All CoCs must have an anti-discrimination policy and VAWA transfer plan as required by HUD, this is mandatory for all CoC grantees, ESG grantees, and any other Federal state grantees while also recommended for all other providers in the CoC. The Partnership is cross checking the attendance list with agencies required to attend. If no one from your agency was able to attend the live training, please email to request the link at: hello@partnershipwake.org and your participation will be counted.
3	• Committee & Workgroup Reports o Membership Committee: D.Elliot informs that this committee established a process for selecting committee seats, the committee description and expectations for service are posted on the website and have been sent in the CoC Digest while the committee application is available on the website and a printable version is available if preferred, call to apply. o Funding Review Committee: Roles and Responsibilities include 1.) Ensuring the funding priorities through the scorecard and ranking/selection process for CoC Program NOFA and ESG applications are in alignment with CoC priorities, to be reviewed annually. 2.) Developing transparent processes, timelines, and tools for ranking projects eligible for funding under the CoC Program and other approved funding. 3.) Recommended rankings to the CoC Governance Board for a formal vote. People who should apply include Organizations or government entities that provide funding to address homelessness and/or housing, persons with lived experience, victim service providers, single adults, unaccompanied children/youth, veterans, system partners, families, LGBTQIA+ people. It is clarified that someone can be a member of more than one category and join the committee. Applications are due to today by 5:00pm and the link to apply is online at: https://wakecoc.org/funding-review-committee/. D.Elliot proposes to extend the deadline as there are only two applications that can be considered at this point and at least five people must be on the committee. J. Von Egidy proposes to allow until the end of the day so others may submit their application before determining if an extension is necessary. P.Morris informs that the application is not currently available at the link provided and J. Von Egidy confirms that this error will be fixed. o CoC Systems Modeling-Gaps Analysis Workgroup: K.Crawford informs that this group meets weekly on Tuesdays and has been meeting for 4 weeks, four focus groups have been held so far in addition to meetings with service providers and subject matter experts to complete a series of questions. HUD has recorded the information and two focus groups are pending. The first is at 1PM on Thursday at Oak City Cares for people currently experiencing homelessness and the DV lived experience focus group also needs to be scheduled. Upon completion all data will be compiled to determine if funding is aligned with perceived and/or actual deficits. Committee will continue to meet Tuesdays

	through July with hopes that data insight will be ready for the NOFA but plans to continue this work beyond July are in place to determine the direction of funding in relation to capacity to meet current needs.
	   o Encampment Workgroup: J.Volkel explains that the Street Outreach workgroup was a pre-established monthly meeting that met the first Tuesday of every month, the City of Raleigh requested that a policy be created to outline procedures to remove an encampment when necessary. of what to do if an encampment needs to be removed. A representative from Durham County came to the last meeting to discuss the County's current policy and conversations took place related to this topic. It is then explained that this work needs to be tabled for the moment so the group may focus on EHVs
	   o Emergency Housing Vouchers Workgroup: Our community has been prioritized for 128 EHVs coming from the Raleigh Housing Authority and the related workgroup has decided to prioritize two groups: those that are currently unsheltered and those already in shelters but unhoused. The goal is to house 20 people per month with these vouchers and it is important to note that there is no Chronically homeless status required to be match nor do these vouchers come with case management. This work will be connected to the already established Street Outreach meetings to meet the goal of identifying 20 households monthly; 10 sheltered and 10 unsheltered. This process is already underway during case conferencing sessions, the By-Name List Coordinator has been working with case manager to identify households that would be a good fit for these vouchers considering the lack of case management. Lastly, it is clarified that the vouchers have not yet been released to the housing authority, but this may happen any day along with the NOFA.

4	• Partnership/CoC Lead Updates
	   o NC DHHS ESG Updates: K.Crawford informs that NC state announced the annual RFA grant period from Jan 1 to Dec 31 and further clarifies that NC ESG funds are intended to be used as part of the crisis response system to ensure that homelessness is rare, brief, and one time. The RFA is due via smartsheet on October 1, 2021. Information Sessions on August 19 and 24 had been scheduled and another one was recently added on July 21, it is highly recommended to attend the information session if interested in applying and attend the first session if possible. The full application is received by the Partnership, the CoC lead. Eligibility criteria includes Non-profits or local government agencies that agree to fully participate in CoC CAS and adhere to CoC Written Standards (current participation will be taken into consideration), and data entry into the CoC HMIS system. Additionally, any organization that wishes to apply must participate at least 75% of CoC meetings, the agency must operate using a housing first, low barrier housing model. The total amount of ESG funding allocated to NC went down slightly this year, as such our fair share will be $399,175. No more than $239,505 can go to emergency response such as emergency shelter or street outreach and no less than $159,670 for housing stabilization. Last year NC507 received a fair share of $401,184. The NC 507 NC ESG RFA Planning Meeting will take place Wednesday, July 21 at 2pm (virtual) and is scheduled for this date to allow time for organizations to complete their application before the NOFA is released. When reviewing applications, the same process will be followed, three neutral parties will be asked to serve as application reviewers, and they will spend 30-45 minutes with each organization virtually to ask questions before submitting recommendations.
	   o CoC NOFA Updates: J.Von Egidy provides a check-in on the timeline for the NOFA and states that we are currently in Quarter 2: Local Application Process which helps to determine our scorecard, when the NOFA is released, the timeline for local competition can be determined based on due dates. This information, when available, will be posted online and divulged in the COC digest. The Intent to Apply form will be available online later today and at this point eligible projects include RRH and PSH. Bonus projects may become eligible as is tradition, once that information is released the application will be expanded to allow for those. Due date will be 2 weeks after NOFA is released, there will

	be a mandatory information session to discuss timeline for application materials and requirements to consider application.
	○ Governance Charter Revision Recommendations: J.Von Egidy states that the governance charter has been in effect for almost one year and some changes are proposed for a vote. It is explained that the governance board needs votes from CoC members in order for these votes to be approved. A chart of all current CoC members is displayed; P.Morris adds that Urban Ministries has applied, it is confirmed that application was received, and the list will be updated, D.Byrd at Family Resource Center South Atlantic reports having applied and is informed that this will be verified, J.Niffenegger from the City of Raleigh clarifies that the City should also be considered part of the CoC. Items for voting:
	    ▪ Legal Name "Wake County CoC" not Raleigh/ Wake
	    ▪ Coordinated Access System (CAS) not Coordinated Entry
	    ▪ Membership Committee to Nominations Committee
	    ▪ Executive Committee seats filled by Committee Chairs, not through Application Process: "The Executive Committee will be composed of the CoC Governance Board Chair and the Chair of each the Governance Committees"
	    ▪ Executive Committee: Include in description the responsibility of anti-discrimination grievances. "The Executive Committee will receive the written grievances for the Collaborative Applicant and appoint a workgroup to review and respond to the grievance within 15 days of the grievance."
	        ● P.Morris states that is may be difficult to create a workgroup and decide a response in a timeline of 15-days. D.Elliot proposes that time is of the essence and these cases should be treated quickly, further proposing that it may be a good idea to have a group of people who have identified as willing to take part in the workgroup and are ready to be assigned, as appropriate. M.Cahill reminds that grievances go first to the provider and then may be escalated to the CoC where feedback will be considered.
	○ SSVF Data in HMIS: J.Volkel elaborates on ongoing issue; Wake County is fortunate to have two SSVF programs, communities generally have only one. In 2018 there was one HMIS used across all of Wake and when splint into two databases, one SSVF program continued to enter data into the HMIS that the rest of the CoC is no longer using. For this reason, there is no way to retrieve reliable data from the other HMIS, a script was created to push information from one system to the other but is faulty and the vendor is unable to confirm if this can be remedied. As it does not work properly, the script is not being used to avoid additional data problems and the other veteran data is not included in our reports in a consistent manner. Specifically, a longitudinal systems analysis cannot be retrieved which is a concern since all Wake County based HMIS providers use one database but the other SSVF program is not compliant as they are not using the same database. V.Kopp confirms that this is a big issue pertaining to ending veteran homelessness and states that the community is close to reaching this goal. K.Crawford elaborates that pertaining to the NOFA, the CoC has every right to deny or accept applications and highlights the difficulty to make informed decisions further stating that the CoC lead has been making an intentional effort to resolve this issue during the past several months and technically this data must be entered into both databases so accurate data retrieval is possible. It is reiterated that currently The Partnership has not been requiring them to enter into our HMIS, they continue to enter into NCCEH HMIS, have informed that this will be rectified by Oct 1, and the Partnership HMIS team intends to ensure that this information is included in the shared NC 507 HMIS database. D.Elliot agrees and urges that this is necessary to reach the goal of ending veteran homelessness.

5	● Community Actions & Updates

- The Green Chair Project: K.Crawford introduces this presentation by explaining that ESG funding cannot be used to purchase furniture and for that reason the CoC aims to find one streamlined support to assist with moving costs and furniture that all service providers may utilize when housing their clients. The Partnership has discussed this process with the City, County, and State to develop a process that will work for all. J.Craig provides information about the CoC Housing Stabilization Program designed by The Green Chair project that includes two Moving Fee Packages customized so CoC members can seek reimbursement for moving. Service providers can view all available furnishings online as well as make requests and place orders, making it easy to select appropriate furnishings for a client. The details of two packages are displayed. Package A is for a small family and includes a couch, side chair, coffee table, side tables, lamps/accessories, dining set for four, bath set for four, shower curtain, dishes for four, and cookware. Package B includes the same furnishings but for six people as it is intended for a large household and in addition to the aforementioned furnishings for both packages, a queen size bed and bedding is provided for each adult in the household, twin size bed and bedding for each child Pre-k-12, and a crib and bedding for children under 3. The code COCMEMBER should be included at checkout to show that the portion paid is for moving fees. It is further explained that in addition to basic furnishings, other household staples will be provided including: a Healthy Home basket of cleaning supplies, Wake Up & Read books for children, Note in the Pocket clothing for children, a diaper starter set and infant clothing, as applicable. Lastly, additional furnishings are offered to CoC members at no charge as they are available.
- Project Catch Presentation & Conversation: S.Muldrow and D.Thompson with Project Catch introduce themselves and explain the purpose of their work and the topic of the presentation to be Increasing Access to Quality Child Care & Resources to Children Experiencing Homelessness and add that this is a state-wide initiative to increase access to childcare and resources to share information about youth homelessness as well as resources for early care and education. It is informed that all are invited to complete a survey at the end of the presentation and an invitation to ask questions and/or provide thought throughout is extended. The agenda is stated as follows: 1.) Initiative Goals, 2.) Definitions of Homelessness, 3.) Early Childhood Homeless Statistics (North Carolina), 4.) Impact of Homelessness, 5.) Addressing Barriers, 6.) Importance of Early Care and Education, 7.) Accessing ECE Resources, 8.) Practical Strategies for sharing ECE resources.
    - Initiative Goals: To educate parents and providers on resources and impact of homelessness and lack of ECE on children. To collaborate with ECE programs and homelessness providers to develop strategies to promote continued support for access to host resource fairs/forums for 150 parents for children ages 0 to 12. Lastly to expand by developing a plan to promote continued support in access to quality early care services for families experiencing homelessness throughout NC. It is explained that for this reason the initiative is seeking to collaborate with individual CoCs and the Balance of State as well as other relevant partners by hosting outreach events, establishing subcommittees, and building rapport with families and target communities.
    - Homelessness Definition: The four Housing & Urban Development federally defined categories of homelessness are shared along with the McKinney-Vento (MK-V) definition.
    - Early Childhood Homelessness: Statistics and data are provided stating: In NC, 1 in 23 children under age 6 are experiencing homelessness, estimated at a total of 32,189 and only 8% were being served by resources intended to reach them such as Early Head Start/Head Start, and McKinney-Vento funded ECE programs in

2019. Nc ranks 46 out of the 50 states in this criteria and 50% of children in federally-funded homeless shelters are under 5 years old.

- Impact of Homelessness: The impact that homelessness has on social emotional development for children experiencing homelessness is discussed. It is explained that they are less likely to be breastfed and have well baby visits, more likely to be exposed to violence and have chronic health conditions, poor nutrition, and social emotional delays. They often suffer from toxic stress that interferes with brain connection that support learning and thinking which can have direct effects for the rest of their lives. Thus the importance to intervene early. Children develop rapidly in their first 5 years f life and toxic stress ins severe cases can result in permanent brain damage, every positive experience a baby has helps their brain to form positive connections. Repeated stress has other tangible effects on the body such as tripling the risk for heart disease or lung cancer.

- Addressing Barriers: To address barriers that some families experience data was collected from Wake Connections for Fiscal Year 2020-2021 where 535 applications were received, 59.4% in English, 43.6% in Spanish, and 4.7% other languages. Of the families that applied, 5.4% reported having temporary/unstable or no housing, 22.8% reported a need for services to address behavioral needs of their children, 82.6% indicated that the household receives Medicaid, and 31% reported family income less than 100% of the Federal Poverty Guidelines.

- Importance of Early Care and Education: This provides much needed stability and a safe place for children to learn and grow while also providing positive influence on parenting. The importance of positive experiences helping to form positive brain connections is highlighted again stating that the first 5 years of a child's life is a critical time that influences the rest of their lives, it is important for children to learn self-regulation and how to manage emotions to ensure later success in life and ECE provides this opportunity and stability for them to feel safe.

- Accessing ECE Resources: Information is provided on resources to access as well as a breakdown of program eligibility criteria. Attendees are invited to use this information to connect families in need of these resources. NC Pre-K Program: https://www.wakesmartstart.org/ 919-723-9283. Headstart ECLKC 919-856-5232 – Raleigh, 919-657-0577 – Cary, 919-266-1240 – Knightdale. Finding a Center and Applying for Subsidy assistance through DSS, participating centers can be found on the DCDEE website – https://ncchildcaresearch.dhhs.state.nc.us/search.asp?lang=English. CDSA for Developmental Delays at https://beearly.nc.gov/. Hub for NC Pre-K Wake Connections & Imaginations Library at https://www.wakesmartstart.org/. McKinney Vento Liaisons (Homeless Education Liaisons) https://hepnc.uncg.edu/local-liaisons/.

- McKinney Vento liaison role: works with early care and education providers and all in continuum of service for the family, in addition to providing transportation and ensuring that children have everything they need for class and additional resources for extra-curricular activities such as field trips can be accessed as well.

- Child Care Resource and Referral (CCR&R) Supports the state quality improvement efforts in child care centers across the state and provides county specific ECE resources. Go to DCDEE website, select County and CCR&R https://ncchildcare.ncdhhs.gov/County/County-Contacts-Lookup.

- Child Care Subsidy Contact (Families Experiencing Homelessness) Jamar Vines, 919-212-7515, jamar.vines@wakegov.com. Smart Start Gayle E Headen 919-851-9550, gheaden@wakesmartstart.org. CCR&R Linda Chappel 919-403-6950 lindac@childcareservices.org.

		o Addressing Common Misconceptions: Information provided for benefits is only used for that program and shouldn't be disclosed, must be kept confidential. Under McKinny Vento the school must treat the information as a student education record and nothing more, qualifications are only based on child citizenship and not the parents, and Child Protective Services is only notified if abuse or neglect is suspected.
		o Practical Strategies to Connect Families with ECE Resources: Hosting outreach events in partnership with homeless service providers, i.e. a back-to-school bash to capture families experiencing homelessness with children 12 and under to provide school supplies and information for programs for families, communicate training opportunities, post flyers, among others.
		o Learning Resources provided: 1.) ZERO TO THREE Journal – March 2019: this is an organization that offers age specific information, training, and a monthly magazine for children aged 0-3, 2.) Moodle modules are geared towards early care providers and could be useful for someone new in homelessness: https://www.dcdee.moodle.nc.gov/ 3.) Sesame Street in Communities: to have a conversation with children about experiencing homelessness, https://sesamestreetincommunities.org/topics/family-homelessness/ . 4.) SchoolHouse Connection Sesame Street Implementation Guides: https://schoolhouseconnection.org/guide-to-using-sesame-street-in-communities-resources-on-family-homelessness/ 5.) Traumatic Experiences: https://sesamestreetincommunities.org/topics/traumatic-experiences/
		o Data Resources are provided as well as US DHHF ARF resources and DHHS DCDEE Assessments in addition to presentation references.
		o A link to a survey is provided: https://forms.office.com/r/Y0E3D8LqQr
4	Adjourn	

Adjourn

- M.Cahill informs that the previously proposed charter revisions were approved unanimously
- Tabled Items - Null
- Next Meeting is Monday August 9, 2021 2:00-3:30PM and next Board Meeting is next Thursday night at 5:30pm
- P.Morris comments that it is surprising that the CDC is providing information that the situation with the COVID-19 pandemic is improving as cases have been rising due to the Delta variant as well as the recent tropical storm experienced. Regarding the tropical storm, is commented that that a day shelter fortunately provided a much-needed community resource and opines that as no shelter can easily welcome people with delta-variant covid into their space a hotel(s) may be necessary to shelter people with delta-variant disease, proports that it is important to consider this now as the virus spreads quickly. Morris presents the question if this is a current CoC concern or shelter concern, as the Helen Wright Center is concerned about increasing shelter capacity quickly due to the risk of exposing older and vulnerable guests staying at the shelter to the delta variant covid-19 and there unable to increase capacity at an impressive rate. It is reiterated that other methods should be considered as the crisis could be a doubling time of 3 weeks away, stating that within 4 weeks the community rose from 10 to 40% and further extends that the homeless population is not a resistant population. Further commenting that Wake County has been tracking the unvaccinated population which includes historically marginalized communities that are often more hesitant and asks how well prepared the community is to face this challenge while suggesting that we are not and asking what can be done to further vaccinate the population we serve where this conversation can occur. Morris also opines that special efforts to vaccinate 15 people per clinic is fantastic but believes that 100 per clinic or 2000 per weekend are even more desirable results. M.Cahill expresses agreement about the importance of the topic and proposes that it is included on the next meeting agenda in addition to holding prior conversations. D.Elliot expresses agreement with this suggestion and J.Von Egidy adds that this will be included to next month's agenda as well as stating that it will be possible to call a meeting regarding this

	topic beforehand. P.Morris offers to share suggestions prior to meeting and J.Von Egidy adds that information can be sent in the CoC Digest as well.
	--3:40pm: Meeting Ends--

Meeting Chat Messages:

2:37 PM

Tosheria Brown to Everyone

Oak City Cares - Yes

2:37 PM

Nicole Wilson, Durham VAHCS to Everyone

YES

2:37 PM

Amanda Blue to Everyone

yes

2:37 PM

Michelle Mozingo to Everyone

Yes

2:37 PM

Stephen Gruver to Everyone

Yes

2:37 PM

Jackie Craig to Everyone

yes

2:37 PM

Nicole Wilson, Durham VAHCS to Everyone

Yes

2:37 PM

Rick Miller-Haraway, he, him, his to Everyone

yes

2:37 PM

Kelsey Mosley to Everyone

yes

2:37 PM

Danielle Butler to Everyone

TAA - yes

2:37 PM

Lisa Jones to Everyone

yes

2:37 PM

Scott Ferris to Everyone

Yes

2:37 PM

Pastor Vance **to Everyone**

SJMCC - Yes

2:37 PM

Lisa Rowe **to Everyone**

Yes

2:37 PM

David Harris **to Everyone**

Yes

2:41 PM

MARGARET Cahill **to Everyone**

Please enter your votes on the changes/additions discussed in the chat if you are a COC member program

2:41 PM

Nicole Wilson, Durham VAHCS **to Everyone**

YES

2:41 PM

Amanda Blue **to Everyone**

HT - yes

2:41 PM

Rick Miller-Haraway, he, him, his to Everyone

yes

2:41 PM

Jackie Craig to Everyone

yes

2:41 PM

Tosheria Brown to Everyone

Oak City Cares - Yes

2:41 PM

Danielle Butler to Everyone

TAA - yes

2:41 PM

Lisa Jones to Everyone

UMWC—yes

2:41 PM

Kelsey Mosley to Everyone

yes

2:41 PM

Lisa Rowe to Everyone

Yes

2:41 PM

Stephen Gruver to Everyone

yes

2:41 PM

Michelle Mozingo to Everyone

Yes

2:41 PM

Pastor Vance to Everyone

SJMCC - Yes

2:41 PM

David Harris to Everyone

committee changes - yes

2:41 PM

Dennis Elliot to Everyone

yes

2:41 PM

Scott Ferris to Everyone

yes

2:45 PM

Jenn Von Egidy to Everyone

Response can include letting the person know you are investigating ad need X number of days to interview the parties involved

3:00 PM

Jenn Von Egidy to Everyone

Both the Funding REview Committee App and the Intent to Apply Form are posted on the homepage! https://wakecoc.org/

3:01 PM

Kathryn Johnson to Everyone

This is awesome, Jackie!

3:02 PM

Tosheria Brown to Everyone

Thank you!

3:02 PM

Kimberly Crawford to Everyone

Thanks Jackie and Lakeisha!

3:14 PM

Jenn Von Egidy to Everyone

Voting for both charter revisions was approved unanimously

3:16 PM

MARGARET Cahill to Everyone

Thanks Jenn!

3:26 PM

Peter Morris to Everyone

Thank you Jenn, for posting everything

3:29 PM

Danielle Butler to Everyone

Nice job, Shakeda!

3:30 PM

Jasmin Volkel to Everyone

*August 9th

3:38 PM

Dave Mullin to Everyone

Thank you very much for your caring vision and forethought, Peter (as always) :)

3:39 PM

Jackie Craig to Everyone

Does anyone know approx what percentage of our homeless population is vaccinated?

3:39 PM

Kathryn Johnson to Everyone

Thanks, Peter!