



Temporary Measures to Ensure Continuity of Services & HUD Compliance

August 2, 2023

To ensure continuity of services and HUD compliance, the Governing Board is taking the following steps:

1. Established a committee to negotiate an interim MOU with Wake County that allows for it to carry out the duties and responsibilities handled by The Partnership until a permanent arrangement can be established.
2. Based on the recommendation of HUD, retained Matt Wolfe of Baker of Donelson, Bearman, Caldwell & Berkowitz, PC to assist in negotiating with Wake County, drafting an interim MOU, and maintaining compliance with all applicable rules and regulations.
3. The goal of the interim MOU is to stabilize and maintain delivery of HUD-required services while the CoC works to re-establish a permanent arrangement with a new Lead Agency and Collaborative Applicant.
4. As of August 1, Access Hub phones are no longer staffed by The Partnership. Residents can instead access services through a walk-in coordinated entry process at Oak City Cares and Haven House. Residents can walk-in to Oak City Cares located at 1430 S. Wilmington St., Raleigh, NC 27603 or at Haven House located at 1008 Bullard Court, Raleigh, NC 27615, M-F 9 am to 5 pm (see attached flyer). Residents can also call 2-1-1 for assistance with resources or go online to the Wake Network of Care at www.wake.nc.networkofcare.org to locate resources.
5. **Oversight of the Homeless Management Information System ("HMIS")** is being managed by The Partnership (Eric Doll, Interim Executive Director, and Mia Phillips, HMIS Administrator) and the Wake CoC Data Advisory Committee (DAC). The members of this committee are Thurston-Alexander Smith (NC HMIS Implementation Lead), Chair, Vanessa Kopp (Wake County), Frank Baldiga (Salvation Army), Kathy Johnson (Oak City Cares), and Kristen Morris (Haven House). The Partnership maintains the HUD HMIS Lead grant, until such point it will be transferred to a new provider at an agreed upon point in time. The current HMIS Lead grant does not expire until December 31, 2023. Our CoC remains in HMIS compliance and with this agreement in place, and there is no risk of losing access to the BitFocus/Clarity HMIS System with The Partnership's contract with BitFocus paid through June 30, 2024.
6. **The By-Name List (BNL) and Coordinated Access/Coordinated Entry System** are being managed by the Coordinated Access Committee (CAS). This will ensure transparency and effective communication with CoC members, as well as the broader community. The members of this committee are Priscilla Batts (Raleigh Housing Authority), Samantha Bishop (Community Member/Lived Experience), Tosharia Brown (Oak City Cares), David Harris (Wake County), Natalie Mabon (Capital Area Workforce Development), Mary Mosley (Community Member/Lived Experience), Michelle Mozingo (Wake County Public School System), Amanda Renfroe (A Caring

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Place), Arlene Smith (WakeMed H.E.A.R.T Street Outreach Team), Nicole Wilson (Durham VA), and Erin Yates (CASA). The Salvation Army Staff has been trained in the current BNL processes for matching individuals and families to available housing. The DAC suggested CAS committee approval for The Salvation Army staff follow the existing BNL procedures to begin matching clients on the waiting list, with the understanding that the DAC will be making recommendations on changes to this procedure in the near future. The CAS committee approved this recommendation at their meeting on July 25th and the Salvation Army has now matched the current people that were waiting on the BNL with available openings.

7. **The Collaborative Applicant Lead** is being managed by The Partnership and Haven House with oversight by the Funding Review Committee. The members of this committee are: Co-Chairs: Meredith Yuckman (Hope Center) and Michelle Grant (Former Director of City of Raleigh Dept. of Housing and Neighborhoods (Retired), and members include: Danielle Butler (NLOL & TAAEF Executive Director), Stephen Gruver (Salvation Army), Nicole Stewart (Director of Engagement at the AJ Fletcher Foundation), Decorba White (Lived Experience). Existing Collaborative Applicant Grant funding will be used to pay for a consultant to assist the CoC and Funding Review Committee with the NOFO process. A proposal to contract with a consultant for the NOFO has been reviewed and approved, and the consultant will begin working with the CoC upon execution of the consultant contract.

A Continuum of Care (CoC) is the HUD-mandated group organized to carry out the responsibilities prescribed in the [CoC Program Interim Rule](#) for a defined geographic area. A CoC is composed of representatives of the following: nonprofit homeless providers, victim service providers, faith-based organizations, governments, businesses, advocates, public housing agencies, school districts, social service providers, mental health agencies, hospitals, universities, affordable housing developers, law enforcement, organizations that serve homeless and formerly homeless veterans, and homeless and formerly homeless persons.

Responsibilities of a CoC include operating the CoC, designating and operating an HMIS, planning for the CoC (including coordinating the implementation of a housing and service system within its geographic area that meets the needs of the individuals and families who experience homelessness there), and designing and implementing the process associated with applying for CoC Program funds. (HUD Exchange Website, 2023)

The CoC lead agency is responsible for the coordination and oversight of the CoC planning efforts and has the authority to certify and submit the CoC homeless assistance funding application. The CoC lead agency also serves as staffs the CoC Governing Board, committees and the CoC, providing technical assistance, research, policy guidance, and other duties as requested and assigned. The CoC Lead Agency also executes recommendations of the CoC Governing Board, committees, and work groups.

For additional details on the roles of the Governing Board and the CoC Lead, please see the NC 507 Charter [here](#).