

GOVERNANCE BOARD MEETING MINUTES



Date: 3/28/24

Time: 11:00am

Facilitator: Stephen Gruver

Location: The Salvation Army

In Attendance

John Niffenegger, David Harris, Nicole Stewart, Richard Averitte, Wendy Clark, Danielle Butler, Sheryl Cromedy, Stephen Gruver, Kathy Johnson, Eric Braun, Johnnie Thomas, Derwin Willoughby

Absent

Priscilla Batts, Chandra Hyacinth, Ann Oshel, Nicole Wilson, Barkley Sample, Kelsey Mosley

Approval of Minutes

A motion was made by John Niffenegger to approve the minutes from our February CoC Governance Board meeting. The motion was seconded by Danielle Butler. The minutes were unanimously approved.

Lead Agency Discussion

Stephen Gruver provided a recap of where we are at in considering Wake County as our new Lead Agency. He reminded the Board that as a body we do not vote on who the Lead Agency is, rather that is a responsibility of the CoC Membership. However, the Board may make a recommendation to the CoC Membership. A discussion by the Board followed.

Johnnie Thomas inquired about Wake County Government's support of the new charter. Nicole Stewart explained that the charter was sent to HUD Technical Assistance as well as City and County leadership and no red flags have been identified. The proposed charter will be reviewed by the full CoC Membership, CoC Governing Board, and posted for public comment. Johnnie Thomas also asked about the ability to meet the July timeline for the transition. Stephen Gruver responded that they are hopeful but there is some flexibility given the current HMIS function can continue on a month-to-month basis until the transition.

Danielle Butler questioned the need to continue with the RFP process if Wake County assumes the role of Lead Agency. Stephen Gruver acknowledged that it may not be necessary if the CoC Membership decides to move forward with Wake County, but the new deadline should be included in the RFP.

A motion was made by Eric Braun “for the Wake CoC Governing Board to send a recommendation to the CoC Membership that they consider electing Wake County Government as the new Lead Agency for the NC 507 for the purpose of stabilizing the system, which would include the roles of Collaborative Applicant, HMIS Lead and Coordinated Entry Lead”. The motion was seconded by Danielle Butler. David Harris abstained from voting; all other Board Members voted in favor.

Data Advisory Committee (DAC) Recommendations

A list of DAC recommendations was distributed to the CoC Governance Board. Stephen Gruver highlighted one key recommendation, which is to extend the HMIS RFP deadline to June 30, 2024. Vanessa Kopp, Wake County’s Division Director of Research, Data and Systems, confirmed that Wake County staff can assist with the notes migration.

A motion was made by Eric Braun that we extend the RFP deadline to June 30th, 2024 in alignment with the DAC’s recommendations. It was seconded by Kathy Johnson The motion passed with unanimous approval.

A motion was made by Nicole Stewart to recommend Urban Ministries to move forward with all three migrations: 1) migration of client VI-SPDAT, 2) migration of notes, and 3) migration of services and files (See DAC Recommendations for details on migrations). The motion was seconded by David Harris. The motion passed unanimously.

Housing Reports and Unsheltered Facility Study

Vanessa Kopp delivered a presentation on Wake County’s 2023 Annual Housing Report. Due to time limitation, she was unable to present the recently-completed Unsheltered Facility Study. Stephen Gruver will forward the presentation slides to the CoC Board. He will also schedule a separate virtual meeting for Board Members who are interested in the Unsheltered Facilities Study.

Committee and Agency Updates

The HUD **CE-SSO (Coordinated Entry Support Services Only) grant** has been officially transferred to Oak City Cares. Jenn Von Egidy has been hired for the role of CE Manager and will start on April 1, 2024. Her responsibilities in this role will be to work with the Coordinated Access Committee, Coordinated Entry (CE) Sites and the HMIS Lead and collaborative applicant to help facilitate improvements in the CE process, to facilitate case conferencing meetings and manage the by-name list, and to contact individuals on waiting lists to identify clients who no longer need the service they were referred to and remove them from the waiting lists. Two Coordinated Entry intake specialists

will also be hired. These specialists will have the ability to travel throughout the county to expand geographic intake.

The City of Raleigh is co-hosting a National Community Development Conference that will include a workshop conducted by The Houston CoC Lead Agency on the issue of unsheltered housing strategies. John Niffenegger has requested they present to the Wake County CoC Governance Board to share key strategies.

Sunday 3/31/2024 was the last night for White Flag operations. The drop-in center will remain open through the end of the fiscal year.

A handout was distributed outlining key updates from the Wake CoC committees.

Charter Review

The draft charter will be posted soon for public comment. CoC Board Members should forward their feedback to info@wakenc507.org. Eric Braun suggested scheduling a virtual workshop for individuals who want a deeper understanding of the changes the CoC Charter Workgroup is proposing. =

Next Meeting

April 25, 2024 at 11:00am

Location: TBA