Organizational Capacity and Financial Stability	Source of Information	Allowable Points	Points Received	Comments
Organization is eligible subrecipient of ESG funding and the proposed activities will serve Wake 507 CoC?	Project Application: Section 1- Organizational Information	yes 5 / no 0 (If No- Applicant is Ineligible)		
Organization's mission, vision, and values are consistent with homeless programs service and housing delivery?	Project Application: Section 1	up to 5		
Organization has experience in ESG contract requirements, reporting, invoice requirements and expended all ESG funds in prior FY? If no experience, Organization clearly details financial oversight and contract and invoicing experience?	Project Application: Section 2- Financial Capacity Q. 3	up to 5		
Organization has sufficient operating funds to pay ESG eligible expenses and request reimbursement from the NC ESG Program 45 days after the last day of the billing month?	Project Application: Section 2- Financial Capacity	yes 5 / no 0		
Organization has experienced paid staff, specifically for the ESG program, and utilizes community volunteers partners in some capacity to support funded activities?	Project Application: Section 2- Organizational Staff Capacity	up to 5		
Organization describes how it will monitor activities to ensure ESG compliance and how ESG funds will be applied and tracked against specific activities.	Project Application: Section 2- Organizational Capacity and HUD Compliance Q. 3	up to 5		
Organization's most recent financial audit, including management letter, showed no findings and if findings or concerns, a clear corrective action plan?	Project Application: Section 2 Q. 5 and Organizations Financial Audit	up to 5		

Board/Staff Capacity and Diversity and Equity	Source of Information	Allowable Points	Points Received	Comments
Organization's Board of Directors have persons with lived experience of homelessness or a plan to add persons with lived experience?	Project Application: Section 2- Board Capacity Q. 1	up to 5		
Organization provides training to homeless service staff outside of NC ESG offered trainings than inform and support the proposed activities?	Project Application: Section 2- Staff Capacity Q. 4	up to 5		
Organization employs persons with lived experience of homelessness. If no, organization explains whether or not organization plans to employ persons with lived experience?	Project Application: Section 2- Staff Capacity Q. 5	up to 5		
Organization's Board of Directors and staff are representative of the demographics, special sub-populations, including racial and ethnic populations, that are served in the community?	Project Application: Section 2- Board and Staff Capacity	up to 5		
Organization strives to educate and develop board and staff about issues of racial equity, implicit bias, cultural competence, diversity, and inclusion?	Project Application: Section 2- Capacity to Address Racial Equity/Diversity Q. 2	up to 5		
Organization works to solicit, honor, and utilize input from the voices of those most affected by homeless services and includes program participants and individuals with lived experiences in decision making?	Project Application: Section 2- Capacity to Address Racial Equity/Diversity Q. 4	up to 5		

Street Outreach	Source of Information	Allowable Points	Points Received	Comments
Applicant describes how outreach and engagement is conducted, including participant eligibility and how referrals are made, participants engaged or denied services, and how often outreach will be/is conducted?	Project Application-Outreach: New-Q. 4- 5 (Returning- Q. 4 and 6)	up to 5		
Applicant describes Housing First approach and philosophy aligns with HUD best practices and NC 507 Written Standards?	Project Application-Outreach: Q.4-5 and Agency Operations Manual and Wake Housing First Assessment	up to 5		
Applicant has experienced and qualified staff for ESG program and staff to program participant ratios support best practices in service delivery?	Project Application-Outreach: Q. 7	up to 5		
Applicant clearly describes Coordinated Entry utilization and partnerships to ensure shelter access, services, and housing placement in the community?	Project Application-Outreach: Q. 8 and 9	up to 5		

Emergency Shelter Applicants	Source of Information	Allowable Points	Points Received	Comments
Applicant clearly describes eligibility requirements, low barrier approach and reasons, if any, for denial of access to emergency shelter?	Project Application-ES: Q. 4	up to 5		
Applicant clearly describes experience implementing emergency shelter and support services?	Project Application-ES: New Q. 7; (Returning Q. 6)	up to 5		
Applicant has experienced and qualified staff for program and staff to program participant ratios support best practices in service delivery?	Project Application-ES: New Q. 7; Returning Q. 6	up to 5		
Applicant clearly describes connection to Coordinated Entry (CE), Rapid Re-Housing and Permanent Supportive Housing programs and describes plan to ensure/improve exits to positive destination for program participants?	Project Application-ES: New Q. 8 and 9; Returning Q. 7 and 8	up to 5		
Housing Stabilization Applicants	Source of Information	Allowable Points	Points Received	Comments
Applicant clearly describes how it will utilize a Housing First approach including: 1) eligibility criteria 2) process for accepting new clients 3) process and criteria for exiting clients 4) process and criteria for termination of assistance?	Project Application: RRH/HP Q.4	up to 5		
Applicant clearly describes organizational experience in operating housing assistance program?	Project Application: RRH/HP New Q. 7; (Returning Q. 6)	up to 5		
Applicant clearly describes how landlord engagement and retention is achieved and how staff address issues that arise with participant or landlord in securing and maintaining housing?	Project Application: New RRH/HP Q.10; (Returning Q. 9)	up to 5		
Applicant clearly describes progressive approach to financial assistance that adjusts to each households specific needs in determining duration/amount of financial assistance provided and tenant contribution, if any.	Project Application: RRH/HP New Q.11; (Returning Q. 10)	up to 5		
Data Collection (HMIS/Comparable Database)	Source of Information	Allowable Points	Points Received	Comments
Applicant clearly describes how they will ensure compliance with HUD data requirements, including staffing, timely data entry, and data quality standards. (CoC HMIS system or comparable database).	Project Application: Section 3-New Q. 3; (Returning Q. 2) HMIS Application Q. 4 and 5	up to 5		
Applicant clearly describes how ESG funding will contribute to the collection and analysis of data?	Project Application: Section 3 and Application HMIS: Q. 4	up to 5		
Project Description and Agency Policies	Source of Information	Allowable Points	Points Received	Comments
Applicant clearly describes work to ensure housing stabilization and/or positive exit outcomes for program participants.	Project Application ES and Outreach: Q 10 Housing Stabilization-New Q.12; Returning RRH-Q. 9 and HP Q. 11	up to 5		
Applicant currently participates in Wake CoC's Coordinated Entry System?	Project Application: Activity Application Q. 5 and Wake CE records	yes 5 / no 0		
Applicant's Operations Manual aligns with HUD requirements and NC 507 Written Standards.	Project Application: Section 2, Project Application Q. 5, and Operations Manuals	up to 5		
Applicant's policies and services improve safety for person fleeing Domestic Violence, Dating Violence, Sexual Assault and Stalking Survivors. Agency follows/will follow NC 507 VAWA Emergency Transfer Plan.	Project Application: Narratives and Operation Manuals- VAWA/ET policy and Emergency Transfer Plan	yes 5/ no 0		
Applicant provides specific ways ESG funds will be utilized, including if project is contingent on other funding, how project be sustained.	Project Budget; Activities New Q.5 and 6 (except HMIS/Comparable Q.3)	up to 5		

Continuum of Care	Source of Information	Allowable Points	Points Received	Comments
Organization's attendance is at least 75% of CoC meetings and/or workgroups?	Project Application: NC 507 meeting minutes/committee participation	up to 5		
Organization demonstrates effective community partnerships and collaborations to maximize program impact to meet community needs.	Project Application: Section 2 and Activities Description New Q. 8 and 9; (Returning Q. 7 and 8)	up to 5		
Organization offers evidence to demonstrate that it meets an existing gap in the continuum of services and facilitates access to mainstream resources?	Project Narratives, NC 507 Priorities/Needs and APR if applicable	up to 5		

NC 507 Additional Questions	Source of Information	Allowable Points	Points/Response	Comments
Organization's HMIS or comparable database software will meet ESG reporting and HUD requirements?	Project Application: Section 3 - New Q.1- 2 (Returning Q. 1)	yes 5 / no 0		
Organization clearly describes how participant records and PII are kept confidential and the procedures align NC 507 Written Standards?	Policies and Procedures/Operations Manual	up to 5		
Organization has/had no HUD or ESG monitoring findings, resolved or unresolved, within the past 5 years?	Project Application: Section 2- Organizational Capacity to Meet HUD Guidelines Q. 1-2	up to 5		
If current recipient, met quarterly requisition requirement and Project spent at least 50% of funds awarded in current grant cycle by end of 2nd Qt. in 2024? If not current subrecipient, agency has experience with similar homeless service or housing activities and/or HUD funded programs and has timely expenditures?	Project Application: Section 2-Financial Capacity and/or NC ESG Spending Report	yes 5 / no 0		
Bed Utilization Rate (except Street Outreach).	2024 Housing Inventory Count (HIC)	% of bed utilization		
Total number of Persons projected to be served by Project Activity.	Project Application: Crisis Response- New Q. 10; Ret. Q. 9; Housing Stabilization - New Q.12; Ret. Q.11	N/A		
Population served by this project type?	Project Application: Q. 2-3 for each corresponding activity except HMIS	N/A		
Percent of funding requested for Supportive Service Costs.	Project Application: Activities Budget and New Q. for 6 each corresponding activity	N/A		
TOTAL POINTS			**0. Points**	

Scoring Guidelines		
5 Points= Complete, insightful, and value added response. The Applicant provided a complete response to the question indicating mastery of the topic, answered all question components required and demonstrates innovative application of cutting edge approach(es) that may set a best practice standard.		
4 Points= Clear, complete, and detailed response. The Applicant response reflects a robust understanding of salient topics and application of accepted best practices.		
3 Points= Complete Response. The Applicant provided a thorough response and answered all question components.		
2 Points= Acceptable Response. The Applicant answered the question with enough detail to compare the answer to other responses. The response answers a majority but not all of the question components.		
1 Point= The Applicant failed to answer the basic components of the question, the answer was confusing or misleading, or the information provided does not allow for a comparison to other responses.		
0 = The Applicant failed to provide a response to the question.		