

## Lokismith5654DAC Meeting

8/15/2023

Present: Thurston Alexander, Frank Baldiga, Kathy Johnson, Vanessa Kopp, Eric Doll, Arlene Smith, Kristin Morris

### Transition Plan Updates

- Salvation Army completed the matches that were outstanding on the list.
  - Provide update communication to Board that Salvation Army is continuing to match beyond the initial agreement.
- Access site meeting is Thursday to consider expanding sites.
  - Does the DAC want to manage data from the access sites? Concern: The increase in individuals entering referrals into the system could lead to some cases not receiving follow-up. The previous method for follow-up was a two-step process that was initiated at 60 days.
- Policies and Procedures revision decisions are the role of the CAS committee. The DAC will make recommendations from a data entry and data quality focus.
  - Include possible resolutions to process concerns.

### Next Steps:

- Thurston to contact Stephen or Decorba to learn who is the CE committee chair.
  - Inquire about DAC member(s) attending the next CE meeting and possibility of an ongoing joint meeting.
- Schedule a joint meeting with CAS committee.
- BNL Policies and Procedures
  - Committee members to review and add comments by Friday 8/18.
  - Eric will follow-up with BitFocus.
- Review the most recent CE policies and procedures.

### Additional:

- CAS meeting at 11am today (August 15, 2023)
  - Arlene will be in attendance.
  - Thurston will attend and provide a brief update from DAC.
- A copy of the referral policies and procedures will be added to the DAC shared folder for review.
  - As part of the review, consider the level of permission of the access sites to view notes regarding previous referrals.
  - Comments can be made in the document in the folder.