

5/28/24 DAC Notes:

Attendance: Vanessa, Thurston, Regina, Will, Frank, Arlene

PIT/HIC: (Regina) Overall, smooth submission process. Some challenges getting ahold of agencies.

Spanish Language Documentation: No update

Coordinated Access Meeting Update: The NCCEH Balance of State released a new prioritization tool called HART to replace the VISPDAT within their CoC. The Coordinated Access Committee may recommend the tool for Wake County. Thurston will follow up with Stephen Gruver and CAC for additional information. DAC would like to review.

Adding 2023 System-wide Data to CoC Website: Haven House was going to give Frank access to the website, but Frank has not heard back. Frank will follow up with Erin Flynn to obtain access. Regina will send SPM screenshots to Frank and Vanessa. Regina will also request the Bitfocus Team create a comparison spreadsheet for 2022 and 2023 SPMs.

Sharing PIT/HIC Data with NCCEH: The DAC agreed to send PIT/HIC data to NCCEH to compile for statewide reporting. NCCEH will send information to all CoC related to how the data will be aggregated and displayed. Once the DAC receives that information, we will make a decision around final approval.

Cross-CoC Client History Requests:

Background: Charlotte/Meck CoC submitted request for client homeless history data in Wake County for a client awaiting PSH approval. Typically, the requesting entity would approach the appropriate service provider for the data, including the necessary releases of information. This particular client did not remember where they stayed. Wake County staff worked directly with Charlotte/Meck to provide information on County-specific programs.

This issue raised the need for three action items:

- **First:**
 - Develop Release of Information language permitting NC-507 to share data to other CoCs. Add language to existing ROIs. This language is not retroactive, therefore requests for past data will need client consent and a corresponding procedure.
 - The DAC will need to approve the language and recommend this change to the CoC Governance Board for final approval.
- **Second:**
 - Policies:
 - The DAC will draft policies and procedures related to how these requests will be fulfilled.
 - The policies and procedures will then be sent to the CoC Governance Board for final approval.
- **Third:**
 - NC-507 will share the ROI language and Policies/Procedures with NC CoCs to establish statewide language for data sharing.

Next steps: Thurston will draft all three recommendations. Arlene reminded group that the language needs to be highly accessible to clients. Vanessa suggested embedding components of the ROI into Clarity so it is visible to service providers without having to click into the ROI file.

HMIS Lead RFP- DAC recommended sharing HMIS Lead RFP document with Wake County so the County understands community HMIS needs and recommendations for a high functioning HMIS Lead. Vanesa agreed to work with Housing Department leadership to share the document with County Managers office (CC Thurston) and invite relevant county staff to DAC meeting to discuss the document.