

# GOVERNANCE BOARD MEETING MINUTES



**Date:** 4/6/25

**Started:** 9:06 AM

**Facilitator:** Meredith Yuckman

**Location:** NCWorks Career Center

## In Attendance

Wayne Beatty; Eric Braun; Stephen Gruver; Quentin Miles; Ann Oshel; Imogen Rhodenhiser; Kayla Rosenberg Strampe; Onia Royster; Rebekah Shamberger; Pat Sturdivant; Johnnie Thomas; Derwin Willoughby; Nicole Wilson; Michele Woodson; Meredith Yuckman

## Absent

Doris Bullock; Chad Essick; Ashley Lommers-Johnson; Nicole Stewart; Emila Sutton

## March Meeting Minutes - Vote

Meredith Yuckman, Governance Board Vice-Chair, opened the meeting by asking if the Board had reviewed the minutes and if any changes needed to be made. No changes were requested. Meredith then called for a vote.

Wayne Beatty motioned to approve the March meeting minutes.

Pat Sturdivant seconded the motion.

*Approved:* Wayne Beatty; Eric Braun; Stephen Gruver; Quentin Miles; Ann Oshel; Imogen Rhodenhiser; Kayla Rosenberg Strampe; Onia Royster; Rebekah Shamberger; Pat Sturdivant; Nicole Wilson; Michele Woodson; Meredith Yuckman

*Not approved:* None

*Abstained:* None

## CoC Lead Agency Updates

Eileen Rosa, CoC Director, started the CoC updates by explaining that there will be an update on the BitFocus contract soon, but it is still being worked on. Stephen Gruver asked if there was any update to give. Eileen said that the contract is being signed for a three month agreement.

## CoC Lead Agency Grant Agreements

Eileen provided an overview of the awarded grants and the anticipated grant awards. Pat Sturdivant asked if these are competitive funds. Eileen confirmed that funds are competitive. Johnnie Thomas asked if this is enough funding to do everything the CoC needs. Eileen stated there will be a more comprehensive budget breakdown at the June or July Governance Board meeting once the local budget has been approved and she has a staffing plan.

Ann Oshel explained that Alliance Health works with six other counties, including Charlotte/Mecklenburg. She explained that other CoCs are starting to plan for various scenarios and having conversations about what to do, if there is a loss of funding, emphasizing a reduction of vouchers. Meredith Yuckman added that Congress did not pass enough money to match the fair market rents, affecting the ability for new vouchers to be given out. Eileen Rosa stated that the Lead Agency is working to strategize with grantees on how to navigate these questions and contracts.

## Agency Grant Agreements

Eileen stated that we are receiving a few NOFO grant agreements, but not all have come through yet. She explained that the grantees are being advised to sign and lock in the funds. She is currently working with the HUD Field Office to map out the changes made to grant agreements. Stephen Gruver added that as leadership of the CoC, we need to assist our agency members in navigating the legal requirements around these new agreements.

## Notice by Wake Grantees to CoC of Substantial Changes to Grant Agreements Policy

Eileen Rosa introduced the Notice by Wake Grantees to CoC of Substantial Changes to Grant Agreements Policy. The purpose of this policy is to ensure CoC awareness and approval of requested substantial changes, given the potential impact on program implementation and eligibility for future funding under HUD CoC Program Competition. Stephen Gruver asked about the threshold for changes being 10% or greater as that is a small amount for some of the grants. Eileen explained that only one of the grants is larger in size that this would be an issue, though some programs only charge for rental assistance and not multiple line items.

Eric Braun motioned to approve the Notice by Wake Grantees to CoC of Substantial Changes to Grant Agreements Policy as is written.

Wayne Beatty seconded the motion.

*Approved:* Wayne Beatty; Eric Braun; Stephen Gruver; Quentin Miles; Ann Oshel; Imogen Rhodenhiser; Kayla Rosenberg Strampe; Onia Royster; Rebekah Shamberger; Pat Sturdivant; Johnnie Thomas; Derwin Willoughly; Nicole Wilson; Michele Woodson; Meredith Yuckman

*Not approved:* None

*Abstained:* None

Eric Braun asked what the implications would be if someone did not inform the CoC of changes or did not follow this policy? Eileen explained that it would be discretionary, but the Funding Review Committee would be informed, and it could impact scoring for future project applications.

## Committee Workplans

Rebekah Shamberger, Chair of the Coordinated Entry System (CES) Committee, was invited to share the CES Committee workplan. She started by explaining the definition of the coordinated entry. She then provided a general overview of the CES Committee workplan. Goals include:

1. Work with the Lead Agency to ensure access to Wake CoC Resources
2. Work with the Lead Agency in the creation of a prioritization tool
3. Provide ongoing monitoring and adjustment of policies, procedures, and written standards

Stephen Gruver asked if we still have HUD TA support. Rebekah Shamberger stated that we do have HUD TA with ICF at the Lead Agency level, which can assist with coordinated entry assistance.

Johnnie Thomas motioned to approve the Coordinated Entry System (CES) Committee workplan with the edit that “equitable access” be changed to “fair access”.

Eric Braun seconded the motion.

*Approved:* Wayne Beatty; Eric Braun; Stephen Gruver; Quentin Miles; Ann Oshel; Imogen Rhodenhiser; Kayla Rosenberg Strampe; Onia Royster; Rebekah Shamberger; Pat Sturdivant; Johnnie Thomas; Derwin Willoughby Nicole Wilson; Michele Woodson; Meredith Yuckman

*Not approved:* None

*Abstained:* None

## White Flag Debrief Follow Up and Next Steps

Eileen Rosa presented highlights from the White Flag debrief at the March CoC Membership meeting.

### **Alert Activation and Communications:**

Many successes were shared, including text messages and twice weekly updates made it easy to share updates with clients and networks. Challenges faced were the difficulty to communicate day of site changes to unsheltered and real-time site capacity updates. A couple of recommendations included expanding communications via radio, TV, etc. and coordinating with all local transit agencies.

Stephen Gruver added that Vance Haywood, Pastor at St. John’s and Chair of Homeless Emergency Response Committee (HERC), is working more with churches in the community to address some of the challenges.

### **Shelter Access, Capacity, Utilization and Operations:**

Successes included better communication and coordination overall, with a special appreciation for Salvation Army, Healing Transitions, Second Street, and Wake County for support. Challenges faced were that buses did not run during the snowstorm, lack of available daytime warming centers, and

wait time, shelter capacity and frequent site changes. The recommendations included were to consolidate locations and establish daytime warming centers, as well as improve shelter phone line information.

### **Services and Supplies:**

Successes included making it through another White Flag season and being able to man and operate multiple sites. Challenges faced included not enough staffing, the need for more local transportation, and meals being served. Recommendations were to bring on more staff, including security support and service engagement/division, as well as the process for coordinating meals and specific site/population needs.

### **Next Steps:**

Eileen explained that the next steps include further categorizing and summarizing feedback, specifically looking at the Faith Community Partner Convening. The Homeless Emergency Response Committee (HERC) will cross reference feedback and recommendations with the annual response plan. HERC will also develop a project plan for updating the annual response plan, prioritizing feedback applicable to our heat season.

## **April Meeting At-A-Glance**

Eileen Rosa asked everyone to look at the April At-A-Glance page with updates on schedules coming up, including that there will be no April Membership meeting, the May Membership meeting is being moved up a week (due to the Memorial Day holiday), and agenda topics have been announced for upcoming committee meetings

## **Updates**

Wayne Beatty shared that the Wake County Sheriff's office has created an app that has a lot of valuable information on it. [Download the app here.](#)

Meredith called for any other business and updates. No further updates.

**Adjourned: 10:18 AM**

## **Next Meeting**

**Date and Time:** May 1, 2025; 9:00-10:30am

**Location:** NC Works Career Center; 1830 Tillery Place, Suite B, Raleigh, NC