

GOVERNANCE BOARD MEETING MINUTES



Date: 6/5/25

Started: 9:08 AM

Facilitator: Nicole Stewart

Location: NCWorks Career Center

In Attendance

Wayne Beatty; Eric Braun; Doris Bullock; Chad Essick; Stephen Gruver; Ashley Lommers-Johnson; Quentin Miles; Imogen Rhodenhiser; Kayla Rosenberg Strampe; Onia Royster; Rebekah Shamberger; Nicole Stewart; Pat Sturdivant; Johnnie Thomas; Michele Woodson; Meredith Yuckman; Nicole Wilson

Absent

Ann Oshel (unexcused); Emila Sutton (excused); Derwin Willoughby (excused)

May Meeting Minutes - Vote

Wayne Beatty asked that we add whether an absence was excused or unexcused to future minutes. There were some concerns about the May attendance record. Nicole Stewart called for the May minutes to be held for further review.

Board Membership Update

Eileen Rosa gave an update about the Governance Board Emergency Shelter seat. She explained that the voting process will not include the Governance Board. The Nominations Committee will make a recommendation, which will be sent to the CoC Membership for a vote. Committee Updates

Racial Equity Committee, Proposed Fair Housing Committee:

The Racial Equity Committee (REC) is proposing a change to become the Fair Housing Committee (FHC). The annual workplan for this committee has been updated to reflect the new goals of the proposed FHC.

- Goal 1: Have a representative from the FHC on each CoC Committee.

- Goal 2: Conduct an analysis and focus group/survey with individuals accessing and participating in homeless services and housing programs to understand satisfaction and areas of improvement.
- Goal 3: Review all CoC policies set forth by other committees to ensure compliance and consistency with Fair Housing principles.

Hesitancy was brought up by Governance Board members about the name of the Fair Housing Committee due to the City of Raleigh already having a Fair Housing Committee.

Kayla Rosenberg Strampe: I feel that there are historic connotations to the term “Fair Housing” and that there may be a better committee name.

Rebekah Shamberger: The name may need to be tweaked because people may think a complaint can be brought to this committee but is not possible due to the process of filing a Fair Housing complaint.

A discussion was had about sending this back to the committee.

Vote:

Wayne Beatty motioned to send the workplan back to the committee to have the name of the committee and meeting cadence reworked.

Eric Braun seconded the motion.

Approved: Wayne Beatty; Eric Braun; Doris Bullock; Chad Essick; Stephen Gruver; Ashley Lommers-Johnson; Quentin Miles; Imogen Rhodenhiser; Kayla Rosenberg Strampe; Onia Royster; Rebekah Shamberger; Nicole Stewart; Pat Sturdivant; Johnnie Thomas; Michele Woodson; Meredith Yuckman; Nicole Wilson

Not Approved: None

Abstain: None

Street Outreach Workgroup:

Eileen Rosa presented the Street Outreach Workgroup proposal to become the Street Outreach Committee and the annual workplan.

- Goal 1: Establish an inventory of Street Outreach resources in Wake CoC.
- Goal 2: Improve mapping and real time estimates of unsheltered homelessness in Wake CoC.
- Goal 3: Plan, coordinate, and oversee the Wake CoC’s annual Point-in-Time Count in compliance with 24 CFR 578.7(c)(2).

Eileen shared that if approved, the description will be included in the Charter review.

Stephen Gruver: One suggestion would be to incorporate the City of Raleigh’s Bringing Neighbors Home program.

Eileen Rosa: We do have City of Raleigh representation in the group.

Vote:

Pat Sturdivant motioned to approve the Street Outreach Workgroup becoming the Street Outreach Committee and the Street Outreach Committee's workplan

Wayne Beatty seconded the motion.

Approved: Wayne Beatty; Eric Braun; Doris Bullock; Chad Essick; Stephen Gruver; Ashley Lommers-Johnson; Quentin Miles; Imogen Rhodenhisier; Kayla Rosenberg Strampe; Onia Royster; Rebekah Shamberger; Nicole Stewart; Pat Sturdivant; Johnnie Thomas; Michele Woodson; Meredith Yuckman; Nicole Wilson

Not Approved: None

Abstain: None

Lived Experience Committee Proposal

Johnnie Thomas presented on the Lived Experience Committee (LEC). He stated that he wanted people with lived experience on the committee as well as service providers. He stated the committee is to engage in conversation, not just complaints. This committee will be a place where service providers can sit down with the people they serve and take the time to hear the needs of the community. Johnnie further explained that he wants service providers to know how people with lived experience feel but also have those with lived experience learn more about the referral/services process.

Pat Sturdivant: When thinking about all the other committees, would it be a better fit for representation on all the other committees?

Johnnie Thomas: Once the LEC is established, we are hoping to have people with lived experience on every committee.

Nicole Stewart: Our charter requires that we have someone with lived experience on every committee.

Johnnie Thomas: I want to also have this committee look at statistics because we need to ask why people who are housed for 3 months end up back on the streets? It will also be a place where people with lived experience can be honest and treated with dignity. Many other CoCs already have lived experience committees, Wake needs to as well.

Kayla Rosenberg Strampe: I agree, there needs to be a place where people can explain to providers and affordable housing developers what is needed.

Johnnie Thomas: This is also a chance for people in the community to hear from people who have similar lived experiences; that doesn't happen in Governance Board meetings..

Vote:

Wayne Beatty motioned to send the Lived Experience Committee proposal to the CoC Membership for a vote.

Eric Braun seconded.

Approved: Wayne Beatty; Eric Braun; Doris Bullock; Chad Essick; Stephen Gruver; Ashley Lommers-Johnson; Quentin Miles; Imogen Rhodenhisier; Kayla Rosenberg Strampe; Onia Royster; Rebekah

Shamberger; Nicole Stewart; Pat Sturdivant; Johnnie Thomas; Michele Woodson; Meredith Yuckman; Nicole Wilson

Not Approved: None

Abstain: None

Lead Agency Updates:

Lead Agency Performance Monitoring and Strategic Planning Process

Eileen Rosa: One purpose of strategic planning and performance monitoring is to define areas of support and oversight for the CoC Lead Agency. Eileen proposed leveraging Governing Board meetings to discuss Lead Agency core services and inform the future strategic planning process.

Lead Agency FY26 Budget: Overview

Eileen Rosa shared that the Wake County Board of Commissioners approved their FY26 budget on Monday, June 2.. This budget included the Wake CoC Departmental budget which includes funding nine new positions (eleven overall, including the already-hired CoC Director and CoC Coordinator).

Eileen stated that she hopes to post five positions within the next week and the remaining four positions are anticipated to be posted by October. There will be a focus on hiring the HMIS System Administrator and Coordinated Entry Manager positions first.

HMIS Vender RFP: Overview

Eileen Rosa shared that the CoC Lead Agency must complete an RFP process for the HMIS vendor and software to ensure compliance with federal competitive procurement requirements given receipt of HMIS project funds, as well as amend the scope of work during the transfer of the Lead Agency.

HMIS Business Plan:

Eileen Rosa shared key initiatives of the HMIS business plan, including ensuring continuity of HMIS operations, transitioning of HMIS Lead and system administration responsibilities, and improving CoC HMIS functionality, data quality and training. Stephen Gruver suggested adding in System Performance Measures.

BitFocus HMIS Management Contract Vote:

Johnnie Thomas motioned to approve the 3-month contract between the Wake CoC and BitFocus for services rendered (from Xdate to Ydate) in overseeing the HMIS management and as the established HMIS system provider.

Nicole Meyer seconded the motion.

Approved: Wayne Beatty; Eric Braun; Doris Bullock; Chad Essick; Stephen Gruver; Ashley Lommers-Johnson; Quentin Miles; Imogen Rhodenhiser; Kayla Rosenberg Strampe; Onia Royster; Rebekah Shamberger; Nicole Stewart; Pat Sturdivant; Johnnie Thomas; Michele Woodson; Meredith Yuckman; Nicole Wilson

Not Approved: None

Abstain: None

Final Updates

Eileen Rosa reviewed the June At-A-Glance meeting overview, including the Charter Review and the White Flag Annual Response Plan. **See more information in PowerPoint.**

Adjourned: 10:31 AM

Next Meeting

Date and Time: July 3, 2025; 9:00-10:30am

Location: NC Works Career Center; 1830 Tillery Place, Suite B, Raleigh, NC