

Coordinated Entry System (CES) Committee Meeting

Wednesday, October 22

11am – 12n

Microsoft Teams

AGENDA

- Welcome
- CE Matching Update & Housing Celebration
- CE Updates & Policy Review



CE Matching & Case Conference updates



Review of October Matches:

- RRH Matches- 7
 - Families Together: 7
- PSH Matches- 7
- New Bern Crossing: 1
 - Wake CoC: 5
 - Women Center: 1

Housed updates for October

- 4 RAHP Approvals for New Bern Crossings
- 2 Veterans housed



CE Policy Updates Next Steps/Timeline

Goal	Target Date
Phase Out VI-SPDAT	November 2025
Implement Vacancy Form and Policy	December 2025
Victim Service Provider Access Policy	December 2025
Inactive Policy	December 2025
Transfer Form and Policy	December 2025
CE Manual and Communication Plan	November 2025



Feedback on CE Proposed Changes

Phase out VI-SPDAT



Finalize decision today

- 1. Communicate to all partners by November 1, 2025
- 2. Collaborate with HUD Technical Assistance to develop a new community tool
- 3. Prioritization: Dynamic and informed by Case Conferencing
 - Chronic homeless, Length of Time Homeless and Disability Status



Victim Service Provider Access Policy

Goal:

Ensure confidential, survivor-centered access to housing for individuals impacted by DV, SA, and HT, in alignment with HUD mandates.

- 1. Policy finalized today
- Launch confidential referral form and training in November <u>VSP Form</u>
- 3. Ongoing Evaluate & refine with feedback



Inactive Policy



Goal: Ensure timely removal of inactive households from CE to maintain accurate data and system efficiency.

Policy overview:

- No HMIS activity (services, entry/exits, shelter stays) for 90+ days
- No longer homeless (HUD Category 1 or 4) or discontinued services

- 1. Policy finalized today
- 2. Communicate policy and impacts to all providers by November 1st
- 3. Clean up begins Nov 15th



Feedback on Inactive Policy



Transfer Form and Policy

Goal: Ensure client safety and maintain housing stability in the event there is a need to transfer to a different provider.

Potential reasons for transfer:

- Participant's safety is at risk (DV, threats, or community violence)
- The unit is inaccessible due to mobility needs.
- Family composition changes (requiring different unit size or location)
- Higher level of support needed

- Finalize Policy Today
- Launch new form to be used by December 1, 2025(<u>Transfer Form</u>)



Feedback on Transfer Form and Policy



Housing Vacancy Policy Changes

Goal:

Launch a standardized vacancy reporting form and process for all housing providers.

Policy Overview:

- Report vacancies within 15 business days of unit availability
 - Include: Unit size/type, Location (if applicable), Program type (PSH, RRH), Date of vacancy, Eligibility criteria & documentation

- Finalize Policy Today
- Launch new form to be used by December 1, 2025 (Vacancy Form)



Feedback on Housing Vacancy Policy Changes

 Recommendation to include LEU in vacancy form process, or something similar!

CE Manual & CE Communication Updates



CE Manual Updates

- Ongoing updates via addendums
- Full new version to be published in 2026

Communication Plan:

2025

Launch email blasts with key updates

2026

- Create a shared resource webpage for partners
- Begin routine CE/Partner meetings

Adjourn



Next Meeting:

November 19th at 11am via Teams

CoC Coordination or for more info: Info@wakenc507.org