



Wake County CoC Governance Board Meeting

Thursday, September 4, 2025

9 – 10:30 am

NCWorks Career Center: 1830 Tillery Pl # B, Raleigh, NC 27604

AGENDA

- Welcome/Roll Call
- Meeting Minutes*
- Discussion:
 - Board Selection Process
 - Role of Coordinated Entry Lead
 - CoC Priorities
- Lead Agency Updates
- September Meeting At-A-Glance



Roll Call

Nicole Stewart, *Chair*

Roll Call

| Member | Present | Member | Present |
|-------------------------|---------|-------------------|---------|
| Wayne Beatty | | Onia Royster | |
| Eric Braun | | Nicole Stewart | |
| Doris Bullock | | Pat Sturdivant | |
| Chad Essick | | Emila Sutton | |
| Amanda Blue | | Johnnie Thomas | |
| Ashley Lommers-Johnson | | Derwin Willoughby | |
| Quentin Miles | | Nicole Wilson | |
| Ann Oshel | | Michele Woodson | |
| Imogen Rhodenhiser | | Meredith Yuckman | |
| Kayla Rosenberg Strampe | | | |

Meeting Minutes (August)

Nicole Stewart

Board Selection Process

Meredith Yuckman, *Vice Chair and
Chair of Nominations Committee*

Board Selection Process - Timeline

- **September 4 (Board) & 22 (Membership):** Present selection process to CoC Board and Membership.
- **September 23 - October 24:** Application period open for Governing Board.
- **September 23 – October 24:** Recruit candidates to apply for 2026 Governing Board.
 - **October 24:** Governing Board application period closes.
- **October 24 – November 7:** Nominations Committee reviews applications:
 - **Before November 7:** Nominations Committee conduct any interviews.
**Nominations Committee reserves the right to hold interviews.*
 - **November 7:** Nominations Committee finalizes Governing Board slate.
- **November 24:** Nominees presented to the Wake CoC Membership to vote on Governing Board slate.
- **November 25 – December 5:** Membership voting period (7 business days).
- **December 9:** Voting results shared with Nominations Committee and announced via CoC.

Board Selection Process - Timeline

| Seats Vacant or Expiring in 2025 (10) | | |
|--|---|----------------|
| Category | Incumbent (Organization) | Term End |
| Wake County – ESG Entitlement | Vacant | N/A |
| Housing Authority of Wake County | Vacant | N/A |
| Lived Experience | Derwin Willoughby | 2025 |
| Population-specific lived experience | Onia Royster (Triangle Family Services) | 2025 |
| Non-Raleigh Wake County locale | Vacant - previously Rebekah Shamberger (Town of Apex) | N/A |
| Non-Raleigh Wake County locale | Quentin Miles (Town of Zebulon) | 2025 |
| Philanthropic | Nicole Stewart (AJ Fletcher Foundation) | 2025 |
| Healthcare Provider | Ann Oshel (Alliance Health) | 2025 |
| Business Representative | Chad Essick (Poyner Spruill LLP) | 2025 |
| Veterans or Domestic Violence | Nicole Wilson (Durham VA Health Care System) | 2025 |
| Community Member | Vacant – new seat | N/A |

Role of Coordinated Entry (CE) Lead

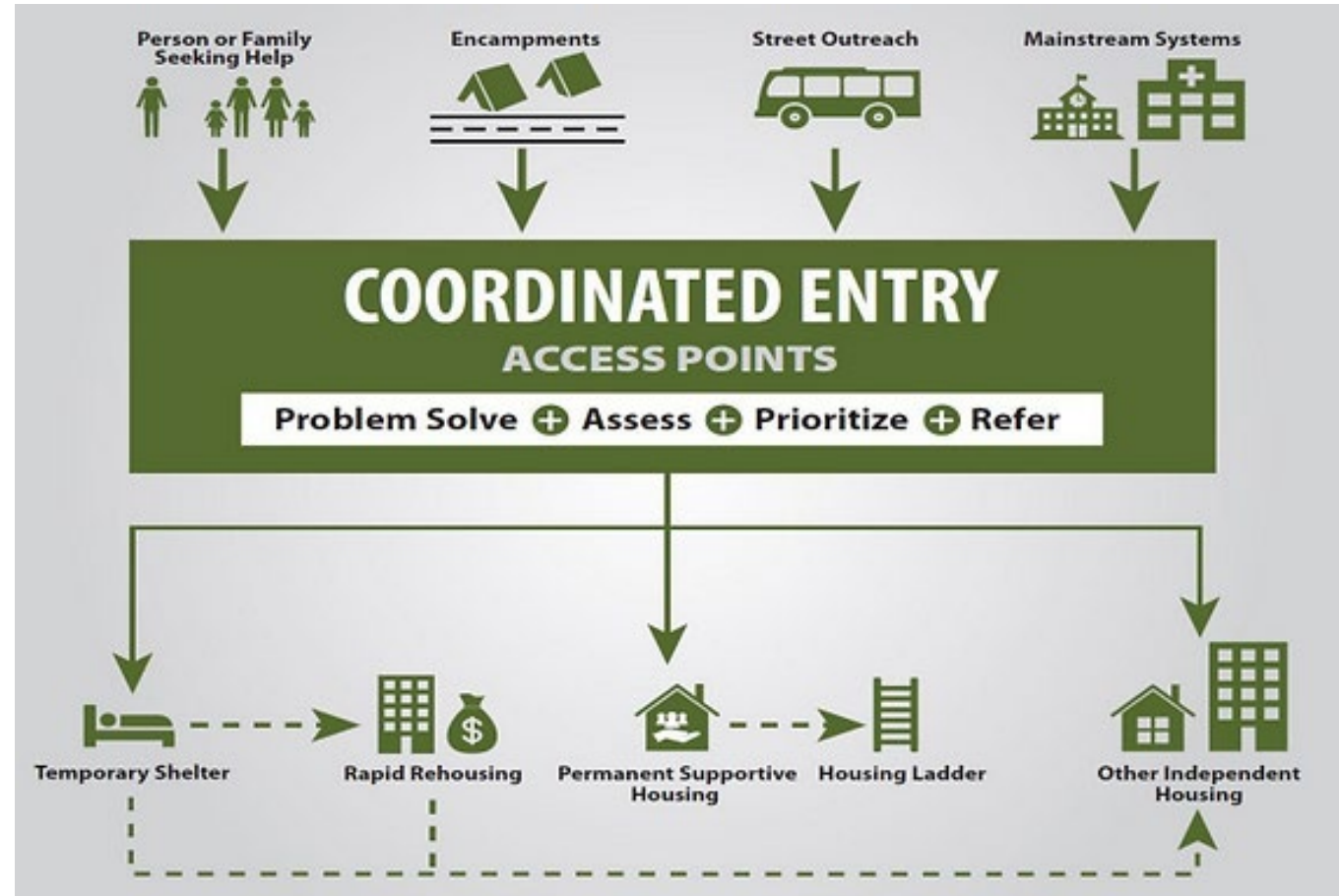
Eileen Rosa, *Lead Agency Director*

Overview of Coordinated Entry (CE)

HUD defined CoC CE Requirement:

“must operate a system for access, assessment, prioritization, and referral to housing and services for individuals experiencing or at risk of homelessness”

([CPD-17-01](#)).



Source: Compass-SF, [Guide to Coordinated Entry in San Francisco](#)

Overview of CE (continued)

- **CE System (CES)** – process from identification of homelessness to permanent housing
- **CE Project** – CoC funds specific to CE activities
 - focus on developing and operating the CE system, including outreach, needs assessment, access point and case management, landlord recruitment
- **CE Provider** – trained and participating (assessment and housing) service providers
- **CE Lead Agency** – responsible for implementing CE components and ensuring HUD compliance

CE Roles & Responsibilities

CoC Lead Agency MOU

Evaluate countywide needs and provide dedicated staff to fulfill Coordinated Entry System (CES) responsibilities.

Develop and implement policies and procedures for Coordinated Entry operations in coordination with the Coordinated Entry System Committee.

Provide training to participating Access Sites and homeless services providers in the CES policies and procedures, including Assessment tools.

Maintain the By-Name Prioritization list of assessment clients who have not been able to be diverted or prevented from homelessness.

Prioritize and match clients based off of the CES policies and procedures for existing housing resources.

Facilitate case conferencing processes with case conferencing groups including veterans, youth and young adults, and other special populations, as needed, with the goal of assuring clients are referred to appropriate interventions.

Evaluate performance of the CES and make recommendations for adjustments as necessary to the Wake CoC Membership, the Wake CoC Governing Board, and Coordinated Entry System Committee.

Ensure compliance with HUD regulations.

Establish a clear and accessible communication plan.

Promote standardized screening and assessment process.

Seek approval of the Wake CoC Governing Board before signing any contract(s) that exceed(s) \$50,000.

Planned CE System Improvements

- Improve Access & Address Inflow
 - Reinstate a call line/virtual access option for household at risk or experiencing homelessness
 - Engage and train access sites, including health care, privately funded agencies, etc.
 - Integrate diversion resources and practices at the front door
- Improve Screening, Assessment and Prioritization
 - Identify and triage housing needs and pathways early
 - Reevaluate prioritization criteria to address gaps and ensure equity across populations
 - Improve coverage and policies guiding By-Name List management
- Expedite Housing
 - Address referral logistics
 - Coordinate housing navigation efforts

CoC Priorities & Strategic Planning

Eileen Rosa

Lead Agency Performance Monitoring & Strategic Planning Process

- **Recap:** Leveraged Governing Board meetings to discuss Lead Agency core services and inform Strategic Planning Process.



| | Focus | Board Meeting Date |
|--------------------------------|---|--------------------|
| <i>Deep Dive</i> | <i>HMIS</i> | <i>June</i> |
| | <i>Collaborative Applicant</i> | <i>August</i> |
| | <i>Coordinated Entry</i> | <i>September</i> |
| CoC Strategic Planning Process | Review Previous Efforts and Reports Define Goals and Desired Outcomes of Strategic Planning Process Community Engagement Plan | October |
| | Gaps Analysis and Initial Data Review | November |
| | Draft Plan | December |

Strategic Planning

- With added staff capacity, CoC Team focus on system gaps and data analysis to inform functional zero aim and strategy areas for 2026
 - Aligned with County and City strategic plans
 - Accounts for milestones for special populations – Chronically Homeless, Veterans, Young Adults.
- **Initial Strategy Areas**
 - Improve Access to **Prevention and Front Door** Services, including virtual hub and unsheltered response
 - Promote **System Flow** and Housing Focused Engagement, including CE components
 - Increase and Expedite Access to **Permanent Housing**, especially Rapid Rehousing
 - **Care Coordination**, including partnerships with healthcare and justice systems
 - System **Data and Performance** Quality Improvement
 - Provider **Capacity Development**

$$\text{Actively Homeless} + \text{Inflow} - \text{Outflow} = \text{Actively Homeless}$$

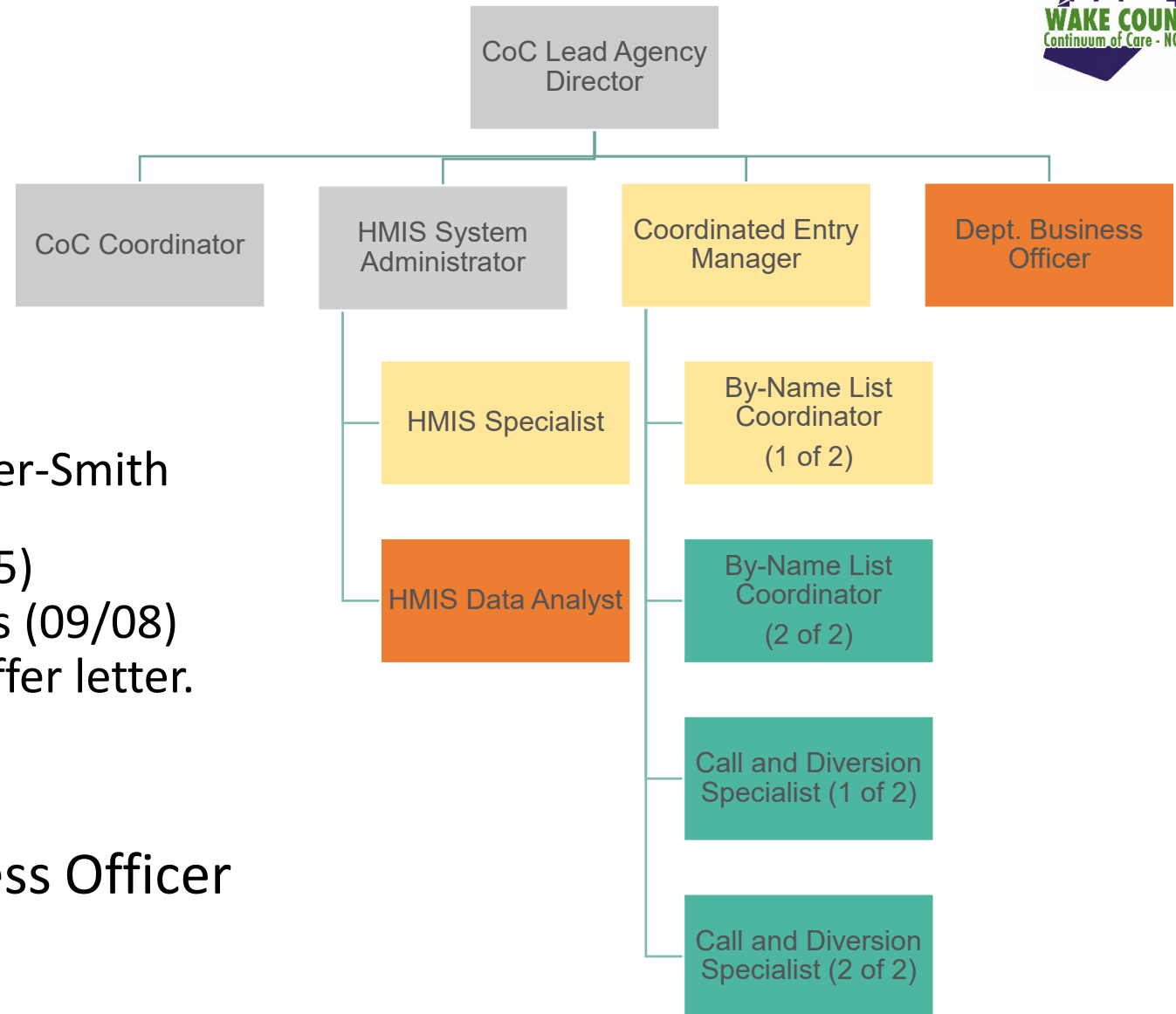
Review Previous Efforts and Reports

| Report | Date Issued | Overview |
|--|-----------------------|---|
| Strategic Assessment of RWP (Big Atlas) | June 2019 | Recommendations for improving the functions of RWP and broader Wake CoC – governance structure, financial management, board development, etc. |
| Wake CoC System Modeling (Abt) | Sept. 2021 | System gaps analysis and projected resource needs. Focus on increasing permanent housing. |
| System Design Clinic (NAEH) | Nov. 2022 – Feb. 2023 | Best practices for system problem-solving, project models and establishing effective CE system. |
| Unsheltered Facilities Study | Dec. 2023 | System review and recommendation to support crisis response and unsheltered populations. |
| Raleigh Unsheltered Homelessness Response Strategy | In progress | Proposes comprehensive approach to assessing, prioritizing and engaging people residing in unsheltered sites. |

Lead Agency Updates

Eileen Rosa

Staffing Update



- **Onboarding:**
 - **HMIS Manager:** Thurston Alexander-Smith (09/02)
 - **CE Manager:** Katrina Wayne (09/15)
 - **CE BNL Coordinator:** Allison Sickels (09/08)
 - **HMIS Specialist:** Pending signed offer letter.
- **Reposting:** HMIS Data Analyst
- **Posting:** CoC Department Business Officer

Emergency Solutions Grant (ESG)

- Wake CoC project applications and the CoC regional application were successfully submitted Friday, 08/22.
- CoC expects State ESG funding decisions by 10/03.

| Emergency Services | |
|--|---------------------|
| | Recommendation |
| Haven House - SO | \$37,100.00 |
| Healing Transitions - ES | \$73,409.80 |
| InterAct - ES | \$55,650.00 |
| Oak City Cares - SO | \$37,000.00 |
| Salvation Army - ES | \$57,050.00 |
| Total | \$260,209.80 |
| Housing Stability | |
| | Recommendation |
| Families Together - RRH | \$79,500.00 |
| Family Promise - RRH | \$42,535.20 |
| Hope Center - Prev | \$31,000.00 |
| Hope Center - RRH | \$20,438.00 |
| Total | \$173,473.20 |
| Wake CoC Fair Share: \$433,683.00 | |

White Flag Response Plan

- **Status:** Under HERC Committee & CoC Review.
 - Additional review needed by EOC and Transportation Partners.
 - CoC Budget and Contract Development with White Flag Operator, The Bryant Center.
- **Major Outstanding Components:**
 - Alert Threshold expansion to a) 35 degrees and lower; and b) 40 degrees and lower with precipitation (estimate additional 8 - 10 alert nights).
 - Shelter Capacity, including increased site options and funding to address decrease in year-round Drop In Shelter capacity
 - Policy Addendums consistent with Written Standards and current shelter operations
- **Next Step:** CoC Board review and approval at October meeting

September At-A-Glance

Eileen Rosa

Adjourn

Next Meeting:

October 2nd from 9 – 10:30am

Location:

NCWorks Career Center, 1830 Tillery Pl # B