



Wake County CoC Data Advisory Committee (DAC)

Tuesday, March 25

9 am

Via Microsoft Teams

AGENDA

- Updates
 - Call for Agency Updates
 - Lead Agency/Bitfocus Contract Updates
 - Regional Data Warehousing RFQ
 - Tracking HUD Updates & Impact
- DAC Recommendations on SPMs to add to NOFO Scorecard (follow up from March Board meeting)
- Policies & Procedures
 - Approach
 - Proposed Outline & Appendices



Call for Agency Updates

- SPMs are due 04/11!
- PIT/HIC emails were sent yesterday, 03/04!
 - Agencies only received workbooks if low/high utilization
 - Responses due by 04/11!
- Alexis is moving on to Deputy Dir of Admissions at Holly Hill. Staying on PT with HT for data, grant admin, etc.! Will stay on Committees and serve as agency admin :)

Lead Agency Updates

- Contract Transition
- FY26 RFP
- Staffing

- *Opportunity to join NC HMIS RFI process

Regional Data Warehousing RFQ



Tracking HUD Updates & Impact

- Grant Agreements
- CoC Grantee Meeting
- NTS
 - Demographic data in Stella
 - Review P&Ps

DAC Scorecard Recommendations

- Measure 2: Exits & Destinations
- Measure 4: Employment and Income Growth
- Measure 7: Utilization and Retention of Permanent Housing
- Data Quality

NTS

- Previous recs for inclusion of SPMs on scorecard, but not explicitly included to date.
- B2H measuring income/employment as outcomes, but does not pass/fail programs if clients do not increase income!
- If not consistent training, hesitancy to rely on metrics that are not backed by quality data
- Difference between program vs system run measures – exit destinations, returns to homelessness
- Layers!
 - What can we measure and include year 1?
 - By program type
 - Hard metrics vs aspirational efforts
 - Data entry/quality management plan to improve data completeness/quality

Policies and Procedures

Proposed Approach

- Simplified Policies and Procedures document:
 - Summary
 - Roles and Responsibilities
 - Onboarding and Implementation
 - User Training Requirements and Support
 - Data Security
 - Data Privacy, Sharing, and Visibility
 - Data Quality & Reporting
 - Violations & Grievances
- With dynamic appendices
 - Definitions
 - Agency Agreement
 - User Agreement
 - Client Grievance Form
 - Privacy Policy
 - Privacy Notice
 - Release of Information (ROI) and Revocation

Additional Recommendations

- Prioritize roll out of the updated ROI and CE workflow
 - Aiming for late April training and go live date
- Establish 1-3 Committee members (+Lead Agency) to draft
 - Informed by peer communities
 - With intent to build and change based on structure of CoC Lead Agency Dept. and HMIS staffing structure

Adjourn



Next Meeting:

Tuesday, April 15 at 9:00 am

Location: Microsoft Teams

CoC Coordination or for more info:
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