



Wake County CoC Data Advisory Committee (DAC)

Tuesday, April 15

9 am

Via Microsoft Teams

AGENDA

- Updates
 - Community & Agency
 - Lead Agency
- Scorecard Recommendations
- HMIS Vendor RFP



Call for Community & Agency Updates

- Questions?
- Concerns?
- Updates?

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- **General Updates**
 - **PATH – ABCCM**
 - Data Standards
 - Eligibility
 - CE coordination
- **DQ Project/Goals**
 - Duplicates – short term data quality plan in TAS shared folders

Lead Agency Updates

- **System Performance Measures (SPMs)**
 - Submitted 04/10
 - Additional analysis and visualization underway, including year to year comparison.
 - Emphasis on Data Quality before the next round of federal reporting!
- **Point-in-Time (PIT) & Housing Inventory Count (HIC)**
 - Bitfocus working with ~6 providers for outstanding data cleanup with final deadline of 04/18.
 - HUD has not yet issued guidance for the annual submission.
 - The CoC will likely need to release results as “preliminary”.

Lead Agency Updates

- **CE Training**

- *Initially planned for 04/24, likely need to postpone to week of 05/05 or 05/12*
- In person training with subsequent virtual office hours
- Target Audience:
 - CE Access Sites
 - List of current CE users/other regular agencies (Chloe)
 - Onboard limited “new” providers

- **Recommendation**

- 05/01 training
- Go live date 05/05
- Office hours week of 05/05

DAC Scorecard Recommendations

- **Feedback from 03/25 DAC:**
 - Hesitancy to rely on metrics not backed by quality data.
 - Difference between program vs system measures
 - What can we measure and include for year one?
 - Hard metrics vs aspirational efforts – i.e. agency has a data entry/quality management plan to improve data completeness/quality
- **Potential Metrics:**
 - Destination Error Rate of X% or less AND/OR presence of an agency data management and improvement plan
 - Attendance and participation in Agency Admin Meetings

HMIS Vendor RFP: Overview

Context:

- The CoC Lead Agency must complete an RFP process for the HMIS vendor and software due to:
 - the receipt of federal funds for HMIS administration and
 - transfer of the responsibility to the County as Lead Agency.
- Tentative Timeline:
 - April/May – Draft RFP Components
 - May/June – Open RFP and Review
 - June/July – Establish Contract/Implement
- NC HMIS doing RFP - (TAS to connect with Laura)
 - Presentation on other considerations
- Shared implementation with Charlotte/Meck?
- RFP – draft to DAC by 04/25, responses due by 05/09, review during next DAC 05/20
- Demographic data
 - No longer in the visualizations
 - Archive the data??

HMIS Vendor RFP: Scope of Work

Current

- Software
- User Licenses
- Training Site License
- Agency Licenses
- Community Administration Support Package:
 - 1. Community Admin Support.
 - 2. HUD compliance monitoring to align with HUD data standards.
 - 3. Annual preparation and submission of federal reports.
 - 4. Help desk technical support.
- End User LMS Access

Proposed

- **Year 1 (2025 – 2026)**
 - Maintain same SOW
 - Enhanced local oversight and training
 - New User training
 - Project-type specific trainings
 - Regular Data Quality clean ups
 - Address duplicates
- **Years 2 – 5 (2026 – 2029)**
 - SOW limited to software and licenses
 - CoC Lead Agency as full System Administrator
 - Helpdesk support
 - Federal reporting
 - Data Standard compliance

Adjourn



Next Meeting:

Tuesday, May 20 at 9:00 am

Location: Microsoft Teams

CoC Coordination or for more info:
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