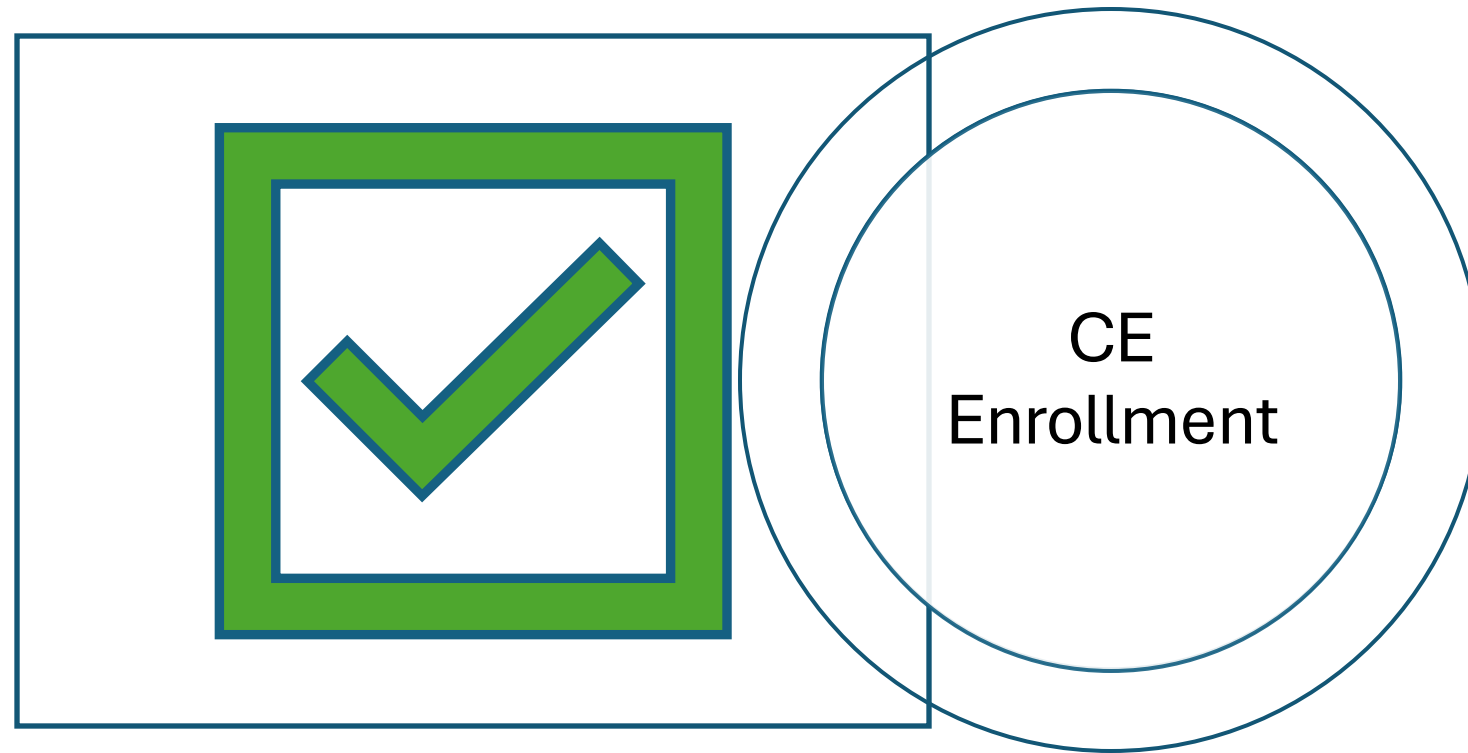# Coordinated Entry Training – Creating a Coordinated Entry Enrollment

Presented by: Wake NC 507 Coordinated Entry team

Training Agenda

CE
Enrollment

CE Enrollment – HUD Requirements

Requirements

1	Actively Engaged
2	Enrolled In a Program
3	Active CLS

CE Enrollment – HUD Requirements

Requirements

1 Actively Engaged

2 Enrolled in a Program

- Actively **engaged** in a project that provides services such as outreach, shelter, or supportive services to ensure **meaningful engagement** and accurate referrals.
- For example, if a client is identified during outreach, they must be **enrolled** in your agency's Outreach project **before** CE enrollment.

CE Enrollment – HUD Requirements

Requirements

3 **Active CLS**

- Current Living Situation (CLS) data element be completed at the time of CE enrollment, changes in CLS and updated with client interaction.
- You are responsible for entering and maintaining this information in HMIS

Reminders

- ✓ Obtain accurate contact information and location
- ✓ Connect at least every 30 days
- ✓ Active Program Entry
- ✓ CE Enrollment workflow will be available online in CE Resources

HMIS Demonstration

✓ CE Enrollment + CLS