

GOVERNANCE BOARD MEETING MINUTES



Date: 12/04/2025

Started: 9:09 AM

Facilitator: Nicole Stewart

Location: NCWorks Career Center

In Attendance

Amanda Blue; Eric Braun; Chad Essick; Stephen Gruver; Quentin Miles; Imogen Rhodenhiser; Kayla Rosenberg Strampe; Nicole Stewart; Johnnie Thomas; Nicole Wilson; Michele Woodson; Meredith Yuckman

Absent

Wayne Beatty (excused); Doris Bullock (unexcused); Ashley Lommers-Johnson (unexcused); Ann Oshel (excused); Onia Royster (excused); Pat Sturdivant (unexcused); Emila Sutton (excused); Derwin Willoughby (unexcused)

2025 Board Recognition

Nicole Stewart started the meeting by recognizing the 2025 Governance Board and the members who are not rejoining the Board in 2025.

Chad Essick gave thanks to the Board for giving him the opportunity to learn more about this work and that he was excited to take that information into his work.

Nicole Stewart reviewed the 2026 Governance Board Slate and gave an update on how the voting process was going.

November Meeting Minutes – Vote

Eric Braun motioned to approve the November meeting minutes.

Johnnie Thomas seconded the motion.

Approved: Amanda Blue; Eric Braun; Chad Essick; Quentin Miles; Imogen Rhodenhiser; Kayla Rosenberg Strampe; Nicole Stewart; Johnnie Thomas; Nicole Wilson; Michele Woodson; Meredith Yuckman

Disapproved: None

Abstained: None

Notice of Funding Opportunity (NOFO) Overview

Eileen Rosa gave an overview of the CoC Program NOFO, and the updates made by HUD to the FY25 CoC Program competition. Included in the overview was the amount the Wake CoC is available to apply for, the competition timeline, HUD priorities, and the rating and ranking process.

Eric Braun: Are we concerned about infrastructure grants for the CoC after the rebuild over the past couple of years?

Eileen Rosa: The CoC's infrastructure grants do not end until the end of 2026-2027, so there is more cushion there compared to service-based grants ending at the beginning of 2026, which is the focus at this time.

Eileen Rosa also stated that the Lead Agency team is working to create transition plans for households currently in Permanent Housing programs.

Eileen Rosa gave the Board some items for consideration, including the NOFO Priority Listing, CoC Consolidated Application and Written Standards.

Strategic Planning and Strategies

Eileen Rosa reminded the Board of the goal of the CoC to reach functional zero, but the planning process is delayed due to the NOFO timeline.

Eileen Rosa reviewed the areas of focus:

- Implement unsheltered homelessness strategy
- Scale diversion and rapid exit interventions
- Activate integrated care model

Eileen gave an overview of CoC accomplishments to date as a Lead Agency, including:

- Onboarded 6 of 9 staff in FY26 leading to immediate system improvements.
- Successfully transitioned all Lead Agency CoC Grants.
- Anticipate launch of functional zero initiative and phased virtual access early 2026.
- Developed and/or updated CoC policies, White Flag Response Plan, etc.

Eileen gave an overview of in-progress items:

- Data management: HMIS system administration, data quality and training.
- System performance: Expanding and formalizing performance monitoring framework, including ESG and CoC grantee monitoring.
- Communications: Cohesive communications strategy to improve awareness of available homeless services across community levels.

Lead Agency Updates

White Flag

Eileen Rosa reviewed the amount of activation nights called so far and operational shifts that have been made.

Staffing Update

Eileen Rosa confirmed that a Data Analyst has been hired, and the Department Business Officer is still in the hiring process.

Point-In-Time (PIT) Count

Eileen Rosa called for people to save the date for January 22-23, 2026, for the PIT Count and gave the overview of strategy for the 2026 PIT Count, including limiting volunteers to program staff and not doing a donation collection, rather buying the items.

Homeless Memorial

Eileen Rosa reminded the Board about the Homeless Memorial taking place on Sunday, December 21, 2025, at 7:15 PM at the South Wilmington Street Center-Oak City Cares Campus.

Email Caroline Bond at caroline.bond@wake.gov to submit names of individuals for the memorial.

Meeting At-A-Glance for December

Eileen Rosa provided the December Meeting At-A-Glance to the Board for updates on meeting dates and agenda topics.

See the Meeting at-a-Glance for November, now on the [Wake CoC website!](#)

Adjourn: 10:24 AM

Next Meeting

Date and Time: TBD

Location: Virtual