

Wake County Continuum of Care

Membership Meeting

November 24, 2025

Attendees – See sign-in sheet at the end of this document.

Meeting start: 2:06 PM

Welcome

Eileen Rosa started the meeting by reviewing the agenda.

Wake CoC Updates

HMIS Updates

Thurston Alexander-Smith reviewed the draft Data Sharing Qualified Service Organization Business Associate Agreement (QSOBAA) and gave an update on the Longitudinal Systems Analysis (LSA), which uses HMIS data from October 1, 2024, through September 30, 2025. Thurston requests that if you receive an email from BitFocus about workbooks, to please take time to complete those as soon as possible.

Thurston Alexander-Smith also gave an update on the status of the direct HMIS administration/help desk, which is transferring from BitFocus to the CoC starting in the new year.

White Flag Updates

Eileen Rosa reviewed the White Flag threshold and the two alert nights on Monday, November 10 and Tuesday, November 11. Eileen also gave the update that there are White Flag declarations for Thursday, November 27 through Saturday, November 29. Eileen also updated that Second Street will be men's only on White Flag nights to make up for the increase in men utilizing White Flag shelter.

All Committees and Workgroups

Eileen Rosa updated that all Wake CoC committees are planning 2026 annual work plans to be submitted by December 31, 2025.

Eileen Rosa made a call for anyone interested in chairing the Data Advisory Committee (DAC) to let the Lead Agency staff know.

For updates on what the Wake CoC Committees are up to, check out the Meeting at-a-Glance located on the [Wake CoC website](#).

2026 Point-in-Time (PIT) Count Updates

Eileen Rosa reviewed the plans for the 2026 PIT Count including that it will take place overnight Thursday, January 22, 2026 ~ daytime Friday, January 23, 2026. The Known Locations Strategy will be implemented again and there will be a more focused call for volunteers based on street outreach team leader's needs, rather than a large community call.

2026 Governance Board Slate – Vote

Meredith Yuckman reviewed the process of the Nominations Committee creating the recommended 2026 Governance Board Slate. Meredith reviewed the slate recommended to be voted on and to include a voting item on having the 2025 Governance Board reconvene at the beginning of January to vote on the FY25 NOFO.

Barkley Sample motioned to send both a) the 2026 Governance Board Slate and b) the proposal to activate the 2025 Governance Board for approval vote of completed FY25 NOFO Consolidated Application and Priority Listing in January to Wake CoC Membership vote.

Ama Agyemang seconded the motion.

The 2026 Governance Board Slate will be sent to voting members of the Wake CoC for a vote.

Coordinated Entry Policies – Vote

Katrina Wayne reviewed the Coordinated Entry policies and updates made by the Governance Board to be voted on.

Ama Agyemang asked for an example of the transfer policy. Katrina Wayne explained that the transfer form can give the CE team the ability to see what other options are available to a client in need of transferring from one program to another.

Eileen Rosa reviewed the timeline for the process of creating and voting on the Coordinated Entry policies being presented today.

Barkley Sample motioned for the Coordinated Entry policies to be voted on by the Wake CoC membership.

Nicole Stewart seconded the motion.

The Coordinated Entry policies will be sent to voting members of the Wake CoC for a vote.

HUD FY25 CoC NOFO

Eileen Rosa reviewed the updates on the FY2025 Continuum of Care (CoC) Competition Notice of Funding Opportunity (NOFO):

- Local competition requirements
- Projects eligible for funding through this NOFO
- The Wake CoC's Annual Renewal Demand (ARD) and how much each tier in the HUD ranking process will receive

Eileen Rosa reviewed the local competition timeline and reminded everyone that there is an informational session on Tuesday, November 25, 2025.

For information on the FY25 CoC Competition NOFO, please visit the [Wake CoC website](#).

CoC Annual Planning

Eileen Rosa gave an overview of where the Wake CoC is in annual planning for 2026. Eileen reviewed the definition of functional zero, which is the goal of the Wake CoC and the final benchmark for the buildup of the CoC's annual planning. Eileen Rosa also reviewed the CoC MOU mandated activities.

Announcements and Adjournment

Eileen Rosa announced the Homeless Memorial that the Wake County Housing Affordability and Community Revitalization is December 21, 2025, at 7:15 PM at the South Wilmington Street Center-Oak City Cares campus. This is a memorial in remembrance of those who have passed away while experiencing homelessness or recent homelessness.

City of Raleigh is calling a civic assembly to discuss the comprehensive plan for how the City will grow over the next 20 years. The City is offering a \$1,000 stipend, childcare and food during the all day session.

Adjourn: 3:17 PM

No meeting in December – see you next year!