



Wake County CoC Membership Meeting

Monday, November 24
2:00 – 3:30 pm
Raleigh Housing Authority

Please Sign-in

AGENDA

- Lead Agency Updates
- 2026 Governance Board Slate – vote
- Coordinated Entry Policies – vote
- HUD CoC NOFO
- CoC Annual Planning



Lead Agency Updates

HMIS Updates

Data Sharing Qualified Service Organization Business Associate Agreement (QSOBAA)

- Allows signed partners to share client data to coordinate service delivery
- Covers data sharing both in and outside of HMIS
- Must be signed by all partners to be executed (DocuSign)
- PLEASE share appropriate contact (i.e. who should sign on behalf of your agency) to thurston.alexander-smith@wake.gov

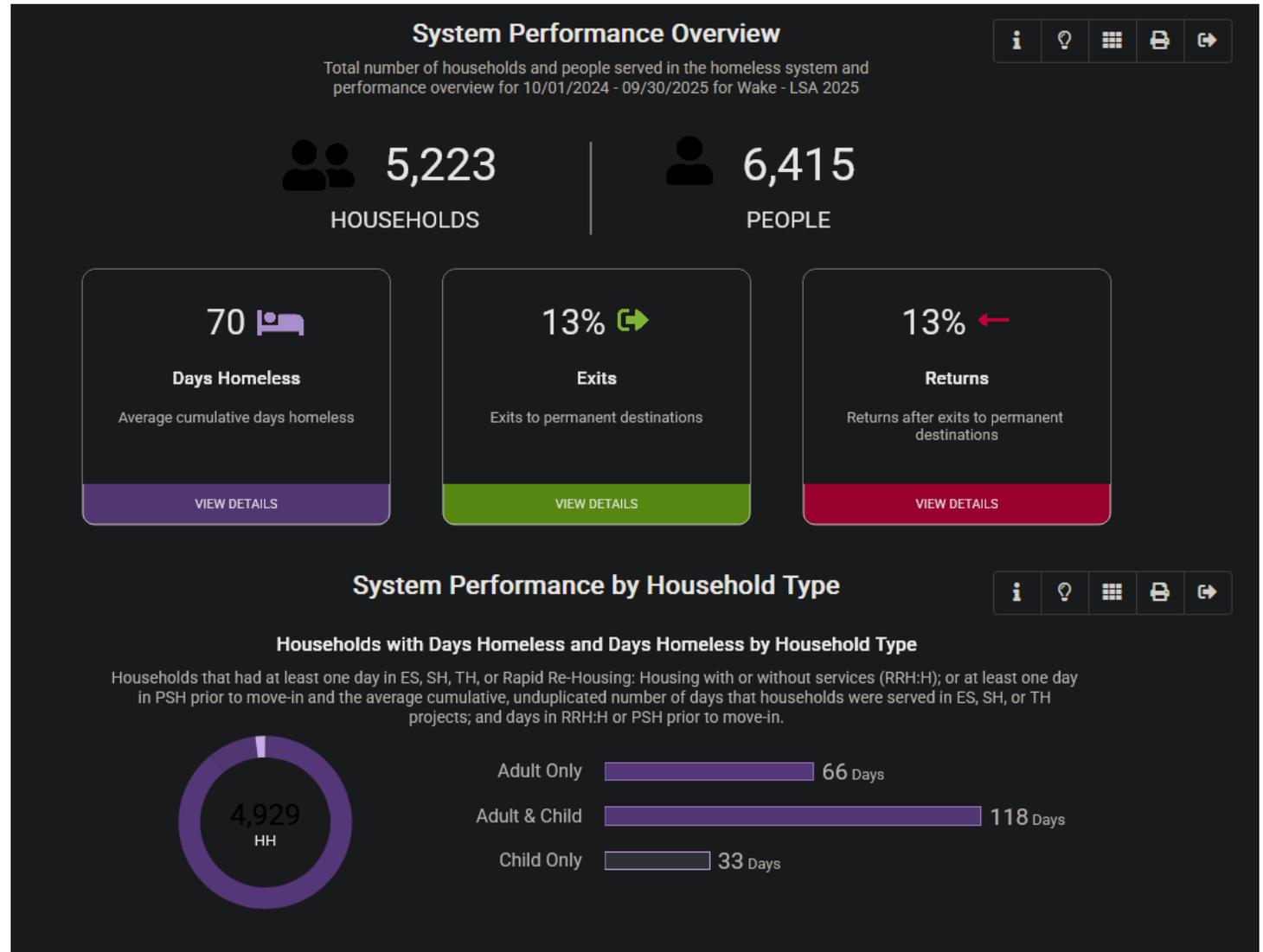
HMIS Updates

Longitudinal Systems Analysis (LSA) Submission

- Uses HMIS data collected 10/1/2024 - 9/30/2025
- LSA is used to create the Annual Homeless Assessment Report (AHAR) to Congress, the only document used to make funding decisions on a federal level
- Bad Data quality = CoC not included in the AHAR = no consideration of our community at the federal level
- BitFocus admins are reaching out with workbooks. PLEASE RESPOND
- If you need assistance, please set up a meeting with either BitFocus or our staff

LSA

Longitudinal Systems Analysis (LSA) example data



HMIS Updates

Direct HMIS administration / Help Desk

- Transferring to CoC staff in the new year
- Help Desk email coming soon, look for communication
- If your agency/program has not connected with the HMIS team, please do so ASAP!

White Flag Updates

- The first alerts of 2025-2026 season were activated Monday, 11/10 and Tuesday, 11/11.
- **Expect alerts Thurs 11/27 – Sat 11/29.**

White Flag	Monday, 11/10	Tuesday, 11/11	Capacity	Highest Utilization
First Baptist Church (FBC) – Women	56	52	90	62%
Church of Good Shepherd (COGS) – Men + Couples w/o Children	64	96	90	107%

- HERC will continue to monitor utilization and evaluate phased openings – i.e. shift 2nd Street to men only to fully utilize FBC.
- Working to confirm options for family overflow.

All Committees and Workgroups

- **Work Plans:**

- Annual work plans are due to CoC Staff by 12/31.
- Governance Board will review and approve in 2026 (January – March).

- **Schedule:**

- Anticipate same Committee meeting dates and times as 2025.
- Lookout for new recurring series invite from CoC staff!

- **Chairs needed** for Data Advisory and Coordinated Entry CMTEs!

2026 Point-in-Time Count

- **Save the Date:**

- Overnight Thursday, January 22, 2026 – Daytime Friday, January 23, 2026
 - HUD requires within last 10 days of January.
 - Allows for weather reschedule to following week of 01/29 – 01/30.
- CoC will send official save the date in the CoC Newsletter and post it to the Website.

- **Overview**

- Known Locations approach for unsheltered count assigning outreach team zones.
- Contacts for other day/service centers and meal programs needed.
- Call for volunteers will be limited based on experience and location needs.
- CoC will purchase care items directly, can otherwise direct donations to agencies.

2026 Governance Board Slate - vote

Nominations Overview

- Per the CoC Charter, the Nominations Committee conducted the 2026 Wake CoC Governing Board selection process.
- There are 10 seats, three (3) that are currently vacant and seven (7) with a term expiring in December 2025.
- The application form for CoC Board candidates was open September 23 through October 24, 2025, via online form distributed through the CoC newsletter, CoC Membership meeting announcements, and the CoC website.



2026 Governance Board Slate

2026 Governance Slate		
Category	Incumbent (Organization)	Nominations Committee Recommendation
City of Raleigh	Emila Sutton (City of Raleigh)	Erika Brandt (City of Raleigh)
Housing Authority of Wake County	Vacant	Felts Lewis (HAWC)
Lived Experience	Derwin Willoughby	Onia Royster (Triangle Family Services)
Population-specific lived experience	Onia Royster (Triangle Family Services)	KC Buchanan (HOST)
Non-Raleigh Wake County locale	Vacant (previously Rebekah Shamberger, Town of Apex)	Mary Lederle (Town of Cary)
Non-Raleigh Wake County locale	Quentin Miles (Town of Zebulon)	Quentin Miles (Town of Zebulon)
Philanthropic	Nicole Stewart (AJ Fletcher Foundation)	Zach Ward (Triangle Community Foundation)
Healthcare Provider	Ann Oshel (Alliance Health)	Ann Oshel (Alliance Health)
Business Representative	Chad Essick (Poyner Spruill LLP)	Bonner Gaylord
Veterans or Domestic Violence	Nicole Wilson (Durham VA Health Care)	Nicole Wilson (Durham VA Health Care)
Community Member	Vacant – new seat	Nicole Stewart (AJ Fletcher Foundation)

Voting Process

- Membership voting on 2026 Governance Board slate will be open from Tuesday, 11/25 – Friday, 12/5 (7 business days).

- The voting form will include another item regarding permission to activate the current (2025) Governance Board for a vote on the NOFO Priority Listing in January.
 - New members on the 2026 Board will not be onboard and meeting before the NOFO deadline.

Coordinated Entry Policies - vote

Coordinated Entry Policies Overview

Purpose: To streamline Wake Coordinated Entry (CE) processes by improving data accuracy, phasing out the current assessment tool in alignment with guiding principles as outline in the CE Manual, and updating policies related to inactive enrollments, vacancy reporting, and program transfers.

Info Brief: Distributed with Membership materials and available on CoC website.

Milestone	Date
CES Committee Review and Vote	October 22, 2025
Introduce to Membership	October 27, 2025
Test/Pilot Forms and Data Cleanup	October 27 – November 24, 2025
CoC Governance Board Review and Vote	November 6, 2025
→ CoC Membership Review and Vote	November 25 – December 5, 2025

CE Policy & Form Updates

Housing Vacancy Policy & Form

- Facilitates timely vacancy reporting, minimizes unit downtime, and helps match eligible households to available housing opportunities.

Transfer Policy & Form

- Supports housing stability by enabling client transfers between PSH and RRH programs when special needs arise, helping to prevent unnecessary returns to homelessness.

Inactive Policy

- Supports accurate and timely referrals and ensures compliance with HUD definitions of homelessness.

Victim Service Provider Policy & Form

- To ensure DV, SA and HT service providers have confidential access to mainstream housing opportunities.

Voting: FAQs

- 1. What happens next?** Individual members and organizational members' Primary Voter will receive an email from Erin Flynn (erin.flynn@wake.gov) with the motion to be voted on, a voting form and instructions. Organizations' Alternate Voters will be contacted 3 days before voting ends if the Primary Voter has not yet cast a vote.
- 2. How long will I have to vote?** 7 business days
- 3. How do I know if I'm a member?** If you are unsure, you can reach out to Erin Flynn at erin.flynn@wake.gov to confirm your membership status.
- 4. How many votes does an organizational member get?** Each organizational member gets one vote. When your organization applied for membership, you designated one person as the primary voter and one as the alternate. The primary voter is the one who should be voting for your organization, unless they are unavailable, in which case the alternate voter will cast a vote on behalf of their organization.
- 5. How do I know if my organization has already voted?** You can reach out to Erin Flynn at erin.flynn@wake.gov to determine if your organization has already voted. If multiple people from an organizational member vote, only the vote casted by the organization's primary voter (or designated alternate voter) – as noted in their membership application – will be counted.
- 6. What if I didn't get a ballot?** Then you are very likely not a current member of the Wake CoC. If you think there has been an error or have questions, please reach out to Erin Flynn at erin.flynn@wake.gov.

If your organization has had turnover in staffing over the last year and your organization's Primary and/or Alternate voter has changed, please contact Erin Flynn at erin.flynn@wake.gov ASAP!

HUD FY2025 CoC NOFO



HUD CoC FY2025 NOFO

HUD FY2025 Continuum of Care (CoC) Notice of Funding Opportunity (NOFO) was released 11/13 with a deadline of 01/14/26.

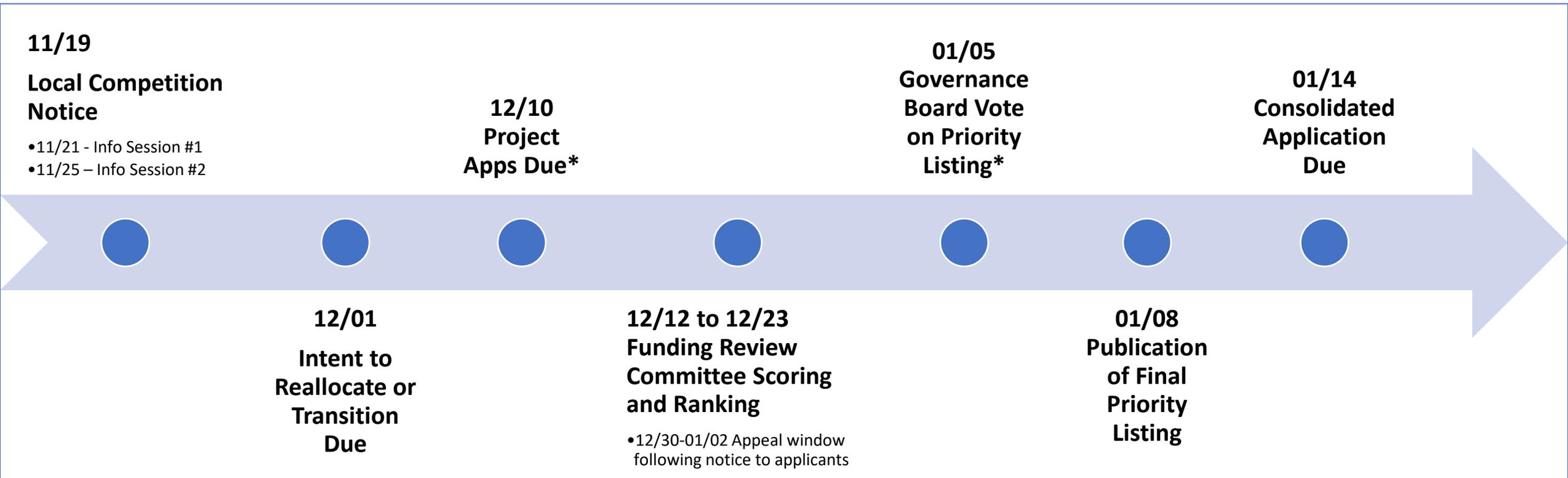
Overview of Changes under this NOFO:

- No more than 30% of a CoC's Annual Renewal Demand (ARD) under this NOFO will fund permanent housing (including PSH, RRH or Joint TH-RRH projects).
- No new TH-RRH projects will be eligible under this NOFO.
- New Transitional Housing (TH) and Supportive Services Only (SSO) project applications will be allowed under this competition, including Street Outreach (SO).

Preliminary Pro Rata Need (PPRN)	Estimated Annual Renewal Demand (ARD)	Tier 1 (30% of ARD)	Tier 2 (ARD+CoC+DV – Tier 1)	CoC Bonus (20% of PPRN)	DV Bonus	Planning Grant
\$6,096,728	\$5,856,357	\$1,756,907	\$4,099,330	\$1,219,346	\$609,673	\$304,836

Local Competition (*Tentative*) Timeline

*The local competition timeline is posted to the [CoC](#) website but is subject to change based on HUD's publication of application materials.



Next Steps

- **Info Session #2 Tuesday, November 25th from 9 - 10am.**
- Intent to Reallocate or Transition due 12/01 via Grantee Survey or email to funding@wake.gov
- CoC Communications:
 - Weekly through CoC Newsletter and Updates to CoC Website
 - Project Applications (once HUD releases and opens e-snaps)
- Questions/concerns call or email Eileen and Erin!
 - Eileen.rosa@wake.gov – 919-505-4826
 - Erin.Flynn@wake.gov - 919-856-7082

CoC Annual Planning

Annual Planning

- CoC is working to establish **2026 Strategic Initiatives.**
- Will evaluate multi-year strategic plan once system infrastructure is built out.
- Balance duties and deliverables in CoC MOU.
- Align with County Strategic Plan and City of Raleigh Affordable Housing Plan



Functional Zero

Definition

- CoC is appropriately resourced and responsive to address crisis and experience of chronic homelessness.
 - **Indicator:** Outflow (housing placements) outpaces Inflow (new or returning homeless).

Related strategies and focus for 2026

- Progressive engagement and phased assessment
- Scale diversion/rapid exit

Lead Agency Focus Areas

- **CoC MOU:** V.B.9: Develop strategic goals for the Collaborative Applicant and annual work plan.
- **Scope:** Focus on mandated activities and annual deliverables of Lead Agency...aka day-to-day work of CoC staff!
- **Proposed:**
 - Establish CE Virtual Access
 - Establish regular HMIS and CE Trainings
 - Develop communications and funding plan

CoC Initiatives/Annual Priorities

- **CoC MOU:** V.B.10: Support Board and Membership in developing strategic plan for the CoC.
- **Scope:** Focus on key projects to reduce homelessness, leveraging CMTE structure.
- **Proposed:**
 - Integrating Unsheltered Homelessness Response Strategy and Street Outreach coordination.
 - Refine and Standardize program models.
 - Activate integrated care to support response and stabilization.

Next Steps

- CoC System Modeling, including budget/cost, underway.
- NOFO expected timeline impacting CoC proposed timeline for annual planning and feedback (originally planned for today!)
- Expect to bring draft to Board and Membership in February for review and comment through March.

Announcements & Adjournment

Homeless Memorial

- The Wake County Department of Housing Affordability and Community Revitalization (HACR) is calling for people to submit names for the Homeless Memorial. This event honors those who have died while homeless or recently homeless in Wake County.
- The memorial will take place on the Winter Solstice, which is **Sunday, December 21, 2025, at 7:15 PM at the South Wilmington Street Center-Oak City Cares Campus.**
- Email Caroline Bond at caroline.bond@wake.gov to submit a name for the memorial or if you have any questions.

Adjourn



No meeting in December – see you all next year!

❄️ Happy Holidays! ❄️

If you have not done so already, please sign-in!

CoC Coordination or for more info: Info@wakenc507.org