

North Carolina Emergency Solutions Grant Program FY26 RFA Review and Scoring Tool

**Applicant Activity Review**

NC-507 Raleigh/Wake CoC

Applicant Information	
Applicant	
Proposed ESG Activity(s)	
Staff (Reviewer) Name	
Reviewer Score	
Funding Request:	
Other Reviewer Comments, Recommendations, or Conditional Requirements:	

# New Project Application Scorecard

Organizational Capacity and Financial Stability	Source of Information	Allowable Points	Points Received	Comments
Organization is eligible subrecipient of ESG funding and the proposed activities will serve Wake 507 CoC?	<b>Project Application:</b> Section 1- Organizational Information	yes 5 / no 0 (If No- Applicant is Ineligible)		
Organization's mission, vision, and values are consistent with homeless programs service and housing delivery?	<b>Project Application:</b> Section 1- Organizational Information	5		
Organization demonstrates experience and/or capacity for internal financial controls and self-monitoring for HUD/ESG compliance.	<b>Project Application:</b> Section 2- Financial Capacity Q. 5	5		
Organization has sufficient operating funds to pay ESG eligible expenses and request reimbursement from the NC ESG Program 45 days after the last day of the billing month?	<b>Project Application:</b> Section 2- Financial Capacity Q.4	yes 5 / no 0 (If No- Applicant is Ineligible)		
Organization's most recent financial audit, including management letter, showed no findings or concerns and if findings or concerns, a clear corrective action plan?	<b>Project Application:</b> Section 2- Financial Capacity Q. 5 Organization's Financial Audit	No deficiencies 5 / one deficiency 3 / two or more deficiencies 0		
Organization describes how it will monitor activities to ensure ESG compliance and how ESG funds will be applied and tracked against specific activities.	<b>Project Application:</b> Section 2- Org. Capacity to Meet HUD Guidelines Q. 3	5		
Organization has experienced paid staff, specifically for the ESG program, and utilizes community volunteers/partners in some capacity to support funded activities?	<b>Project Application:</b> Section 2- Organizational Staff Capacity	5		
<b>Section Total</b>		<b>35</b>		
Board/Staff Capacity	Source of Information	Allowable Points	Points Received	Comments
Organization's Board of Directors has persons with lived experience of homelessness or a plan to add persons with lived experience?	<b>Project Application:</b> Section 2 - Board Capacity Q. 1	10		
Organization provides training to homeless service staff beyond of NC ESG offered trainings to inform and support the proposed activities?	<b>Project Application:</b> Section 2 - Org. Staff Capacity Q.4; Org. Capacity to Meet HUD Guidelines Q.3	5		
Organization employs persons with lived experience of homelessness. If no, organization explains whether or not organization plans to employ persons with lived experience?	<b>Project Application:</b> Section 2- Staff Capacity Q.5	10		
<b>Section Total</b>		<b>25</b>		
Street Outreach	Source of Information	Allowable Points	Points Received	Comments
Applicant describes how outreach and engagement is conducted, including participant eligibility and how referrals are made, participants engaged or denied services, and how often outreach will be/is conducted?	<b>Project Application - SO</b> Q. 4-5	10		
Applicant describes how project approach aligns with HUD best practices and NC 507 Written Standards?	<b>Project Application-SO</b> Q.4-5 Agency Operations Manual	10		
Applicant has experienced and qualified staff for ESG program and staff to program participant ratios support best practices in service delivery?	<b>Project Application - SO</b> Q. 7	10		
Applicant clearly describes Coordinated Entry utilization and partnerships to ensure shelter access, services, and housing placement in the community?	<b>Project Application - SO</b> Q. 9	10		
<b>Section Total</b>		<b>40</b>		

Emergency Shelter Applicants	Source of Information	Allowable Points	Points Received	Comments
Applicant clearly describes eligibility requirements, low barrier approach and reasons, if any, for denial of access to emergency shelter?	Project Application-ES Q. 4-5	10		
Applicant clearly describes experience implementing emergency shelter and support services?	Project Application-ES: Program Design Q.5	10		
Applicant has experienced and qualified staff for program and staff to program participant ratios support best practices in service delivery?	Project Application-ES Q. 7	10		
Applicant clearly describes connection to Coordinated Entry (CE), Rapid Re-Housing and Permanent Supportive Housing programs and describes plan to ensure/improve exits to positive destination for program participants?	Project Application-ES Q. 8-9	10		
<b>Section Total</b>		<b>40</b>		
Housing Stabilization (RRH/Prevention) Applicants	Source of Information	Allowable Points	Points Received	Comments
Applicant clearly describes: 1) eligibility criteria 2) process for accepting new clients 3) process and criteria for exiting clients 4) process and criteria for termination of assistance?	Project Application RRH/HP Q 4 - 5	10		
Applicant clearly describes organizational experience in operating housing assistance program?	Project Application RRH/HP Program Design Q. 5	10		
Applicant clearly describes how landlord engagement and retention is achieved and how staff address issues that arise with participant or landlord in securing and maintaining housing?	Project Application RRH/HP Q.11	10		
Applicant clearly describes progressive approach to financial assistance that adjusts to each household's specific needs in determining duration/amount of financial assistance provided and tenant contribution, if any.	Project Application RRH Q.7, 12.1 (There are two questions labeled as #12) Project Application HP Q.7, 12	10		
<b>Section Total</b>		<b>40</b>		
Data Collection (HMIS/Comparable Database)	Source of Information	Allowable Points	Points Received	Comments
Applicant clearly describes how they will ensure compliance with HUD data requirements, including staffing, timely data entry, and data quality standards. (CoC HMIS system or comparable database).	Project Application HMIS Q. 4 and 5	20		
Applicant clearly describes how ESG funding will contribute to the collection and analysis of data?	Project Application HMIS Q. 4	20		
<b>Section Total</b>		<b>40</b>		
Project Description and Agency Policies	Source of Information	Allowable Points	Points Received	Comments
Applicant clearly describes work to ensure housing stabilization and/or positive exit outcomes for program participants.	Project Application: ES/SO Q.10 and Housing Stabilization: Q.12.2/13	5		
Applicant currently participates in Wake CoC's Coordinated Entry System?	Project Application: ES/SO Q.9, Housing Stabilization Q.10 and Wake CE records	5		
Applicant's Operations Manual aligns with HUD requirements and NC 507 Written Standards.	Project Application: Section 2 - Org.Capacity to Meet HUD Guidelines Q.3 and Applicant Operations Manual	5		
Applicant's policies and services improve safety for person fleeing Domestic Violence, Dating Violence, Sexual Assault and Stalking Survivors. Agency follows/will follow NC 507 VAWA Emergency Transfer Plan.	Project Application: Narratives and Operation Manuals- VAWA/ET Policy and Emergency Transfer Plan	5		
Applicant provides specific ways ESG funds will be utilized, including if project is contingent on other funding, how project will be sustained.	Project Budget and Activity Application: ES/SO Q.6, Housing Stability Q.7, HMIS/Comparable Q.3	5		
<b>Section Total</b>		<b>25</b>		

Continuum of Care	Source of Information	Allowable Points	Points Received	Comments
Organization's attendance is at least 75% of CoC meetings and/or workgroups?	NC 507 meeting minutes and committee participation	5		
Organization demonstrates effective community partnerships and collaborations to maximize program impact to meet community needs.	<b>Project Application:</b> ES/SO Q.8; Housing Stability Q.9; HMIS Q.6 Additional Info	5		
Organization offers evidence to demonstrate that it meets an existing gap in the continuum of services and facilitates access to mainstream resources?	<b>Activity Applications</b> ES/SO/RRH/HP Q.5 and NC 507 Priorities/Needs	5		
<b>Section Total</b>		<b>15</b>		
NC 507 Additional Questions	Source of Information	Allowable Points	Points/Response	Comments
Organization's HMIS or comparable database software will meet ESG reporting and HUD requirements?	<b>Project Application:</b> Section 3 Data Collection/Evaluation	yes 5 / no 0		
Organization clearly describes how participant records and PII are kept confidential and the procedures align NC 507 Written Standards?	Applicant Policies and Procedures/Operations Manual <b>Project Application:</b> Section 3 Data Collection/Evaluation Q.3	5		
Organization has/had no HUD or ESG monitoring findings, resolved or unresolved, within the past 5 years?	<b>Project Application:</b> Section 2 - Org. Capacity to Meet HUD Guidelines Q.5	5		
Subrecipient, agency has experience with similar homeless service or housing activities and/or HUD funded programs and has timely expenditures?	<b>Project Application:</b> Section 2-Financial Capacity Q.3 and/or NC ESG Spending Report	yes 5 / no 0		
Bed Utilization Rate (except Street Outreach).	2025 Housing Inventory Count (HIC)	% of bed utilization		
Total number of Persons projected to be served by Project Activity.	<b>Project Application:</b> <b>New:</b> ES/SO Q.10; Housing Stability Q.12.1/13; <b>HMIS:</b> N/A	N/A		
Population served by this project type?	<b>Project Application:</b> All Activities Q.2-3; <b>HMIS:</b> N/A	N/A		
Percent of funding requested for Supportive Service Costs.	<b>Project Application:</b> Activities Budget and ES/SO: Q.6 RRH/HP: Q. 7	N/A		
<b>Section Total</b>		<b>20</b>		
<b>TOTAL POINTS (Max Allowable)</b>		<b>160</b>	<b>0. Points</b>	
<b>Scoring Guidelines (for questions where 5 max points allowed)</b>				
<b>0 =</b> The Applicant failed to provide a response to the question.				
<b>1 Point=</b> The Applicant failed to answer the basic components of the question, the answer was confusing or misleading, or the information provided does not allow for a comparison to other responses.				
<b>2 Points=</b> Acceptable Response. The Applicant answered the question with enough detail to compare the answer to other responses. The response answers a majority but not all of the question components.				
<b>3 Points=</b> Complete Response. The Applicant provided a thorough response and answered all question components.				
<b>4 Points=</b> Clear, complete, and detailed response. The Applicant response reflects a robust understanding of salient topics and application of accepted best practices.				
<b>5 Points=</b> Complete, insightful, and value added response. The Applicant provided a complete response to the question indicating mastery of the topic, answered all question components required and demonstrates innovative application of cutting edge approach(es) that may set a best practice standard.				
<b>Scoring Guidelines (for questions where 10 max points allowed)</b>				
<b>0 =</b> The Applicant failed to provide a response to the question.				
<b>2 Points =</b> Poor or unsatisfactory response. Applicant failed to answer the basic components of the question, the answer was confusing or misleading, or the information provided does not allow for a comparison to other responses.				

# Returning Project Application Scorecard

Organizational Capacity and Financial Stability	Source of Information	Allowable Points	Points Received	Comments
Organization is eligible subrecipient of ESG funding and the proposed activities will serve Wake 507 CoC?	<b>Project Application:</b> Section 1- Organizational Information	yes 5 / no 0 (If No- Applicant is Ineligible)		
Organization demonstrates continuous improvement including changes implemented in the past year.	<b>Project Application:</b> SO/ES/HP/RRH Q.4	5		
Organization demonstrates experience and/or capacity for internal financial controls and self-monitoring for HUD/ESG compliance.	<b>Project Application:</b> Section 2- Financial Capacity, Q. 4	5		
Organization has sufficient operating funds to pay ESG eligible expenses and request reimbursement from the NC ESG Program 45 days after the last day of the billing month?	<b>Project Application:</b> Section 2- Financial Capacity Q.2	yes 5 / no 0 (If No- Applicant is Ineligible)		
Organization's most recent financial audit, including management letter, showed no findings or concerns and if findings or concerns, a clear corrective action plan?	<b>Project Application:</b> Section 2- Financial Capacity Q.3; Organization's Financial Audit	No deficiencies 5 / one deficiency 3 / two or more deficiencies 0		
Organization describes process for updating program manual that meet HUD guidelines.	<b>Project Application:</b> Section 2,- Org. Capacity to Meet HUD Guidelines, Q4	5		
Organization has experienced paid staff, specifically for the ESG program, and utilizes community volunteers/partners in some capacity to support funded activities?	<b>Project Application:</b> Section 2- Organizational Staff Capacity	5		
<b>Section Total</b>		<b>35</b>		
Board/Staff Capacity	Source of Information	Allowable Points	Points Received	Comments
Organization's Board of Directors has persons with lived experience of homelessness or a plan to add persons with lived experience?	<b>Attachment F: Board of Directors Information</b>	10		
Organization provides oversight of staff who work directly with clients to ensure quality of services and adherence to program policies and procedures and CoC written standards.	<b>Project Application:</b> Section 2 - Org. Capacity to meet HUD Guidelines Q. 4;	5		
Organization employs persons with lived experience of homelessness. If no, organization explains whether or not organization plans to employ persons with lived experience?	<b>Project Application:</b> SO/ES/HP/RRH Q.4	10		
<b>Section Total</b>		<b>25</b>		
Street Outreach	Source of Information	Allowable Points	Points Received	Comments
Applicant describes how outreach and engagement is conducted, including participant eligibility and how referrals are made, participants engaged or denied services, and how often outreach will be/is conducted?	<b>Project Application - SO:</b> Q. 3-4	10		
Applicant describes how project approach aligns with HUD best practices and NC 507 Written Standards?	<b>Project Application-SO:</b> Q. 3-4 Agency Operations Manual	10		
Applicant has experienced and qualified staff for ESG program and staff to program participant ratios support best practices in service delivery?	<b>Project Application - SO:</b> Q. 4	10		
Applicant clearly describes Coordinated Entry utilization and partnerships to ensure shelter access, services, and housing placement in the community?	<b>Project Application - SO:</b> Q. 5	10		
<b>Section Total</b>		<b>40</b>		

Emergency Shelter Applicants	Source of Information	Allowable Points	Points Received	Comments
Applicant clearly describes eligibility requirements, low barrier approach and reasons, if any, for denial of access to emergency shelter?	Project Application - ES: Q. 3-4	10		
Applicant clearly describes experience implementing emergency shelter and support services?	Project Application-ES: Q. 3-4 Agency Operations Manual	10		
Applicant has experienced and qualified staff for program and staff to program participant ratios support best practices in service delivery?	Project Application - ES: Q. 4	10		
Applicant clearly describes connection to Coordinated Entry (CE), Rapid Re-Housing and Permanent Supportive Housing programs and describes plan to ensure/improve exits to positive destination for program participants?	Project Application - ES: Q. 5	10		
<b>Section Total</b>		<b>40</b>		
Housing Stabilization (RRH/Prevention) Applicants	Source of Information	Allowable Points	Points Received	Comments
Applicant clearly describes: 1) eligibility criteria 2) process for accepting new clients 3) process and criteria for exiting clients 4) process and criteria for termination of assistance?	Project Application RRH/HP Q. 3 - 4	10		
Applicant clearly describes organizational experience in operating housing assistance program?	Project Application RRH/HP Program Design Q. 4	10		
Applicant clearly describes how landlord engagement and retention is achieved and how staff address issues that arise with participant or landlord in securing and maintaining housing?	Project Application RRH/HP Q. 4	10		
Applicant clearly describes progressive approach to financial assistance that adjusts to each household's specific needs in determining duration/amount of financial assistance provided and tenant contribution, if any.	Project Application RRH/HP Q. 3 - 4	10		
<b>Section Total</b>		<b>40</b>		
Data Collection (HMIS/Comparable Database)	Source of Information	Allowable Points	Points Received	Comments
Applicant clearly describes how they will ensure compliance with HUD data requirements, including staffing, timely data entry, and data quality standards. (CoC HMIS system or comparable database).	Project Application: Q. 4 and 5	20		
Applicant clearly describes how ESG funding will contribute to the collection and analysis of data?	Project Application: Q. 4	20		
<b>Section Total</b>		<b>40</b>		
Project Description and Agency Policies	Source of Information	Allowable Points	Points Received	Comments
Applicant clearly describes work to ensure housing stabilization and/or positive exit outcomes for program participants.	Project Application: ES/SO and Housing Stabilization Q.3	5		
Applicant currently participates in Wake CoC's Coordinated Entry System?	Project Application: Q.5; and Wake CE records	5		
Applicant's Operations Manual aligns with HUD requirements and NC 507 Written Standards.	Project Application: Section 2 - Org.Capacity to Meet HUD Guidelines Q.4 and Applicant Operations Manual	5		
Applicant's policies and services improve safety for person fleeing Domestic Violence, Dating Violence, Sexual Assault and Stalking Survivors. Agency follows/will follow NC 507 VAWA Emergency Transfer Plan.	Project Application: Narratives and Operation Manuals- VAWA/ET Policy and Emergency Transfer Plan	5		
Applicant provides specific ways ESG funds will be utilized, including if project is contingent on other funding, how project will be sustained.	Project Budget and Activity Application: Project Budget	5		
<b>Section Total</b>		<b>25</b>		

Continuum of Care	Source of Information	Allowable Points	Points Received	Comments
Organization's attendance is at least 75% of CoC meetings and/or workgroups?	NC 507 meeting minutes and committee participation	5		
Organization demonstrates effective community partnerships and collaborations to maximize program impact to meet community needs.	<b>Project Application:</b> ES/SO/RRH/HP Q.5; HMIS Q.6 Additional Info	5		
Organization offers evidence to demonstrate that it meets an existing gap in the continuum of services and facilitates access to mainstream resources?	<b>Activity Applications</b> ES/SO/RRH/HP/HMIS Q.4; APR and NC 507 Priorities/Needs	5		
<b>Section Total</b>		<b>15</b>		
NC 507 Additional Questions	Source of Information	Allowable Points	Points/Response	Comments
Organization's HMIS or comparable database software will meet ESG reporting and HUD requirements?	Applicant Policies and Procedures/Operations Manual <b>Project Application:</b> Section 2 - Org. Capacity to Meet HUD Guidelines Q.4	yes 5 / no 0		
Organization clearly describes how participant records and PII are kept confidential and the procedures align NC 507 Written Standards?	Applicant Policies and Procedures/Operations Manual <b>Project Application:</b> Section 2 - Org. Capacity to Meet HUD Guidelines Q.4	5		
Organization has/had no HUD or ESG monitoring findings, resolved or unresolved, within the past 5 years?	<b>Project Application:</b> Section 2 - Org. Capacity to Meet HUD Guidelines Q.3	5		
Met quarterly requisition requirement and Project spent at least 50% of funds awarded in current grant cycle by end of 2nd Qt. in 2026 (6.30.26)?	<b>Project Application: New and Returning</b> Section 2-Financial Capacity Q.4 and/or NC ESG Spending Report	yes 5 / no 0		
Bed Utilization Rate (except Street Outreach).	2025 Housing Inventory Count (HIC)	% of bed utilization		
Total number of Persons projected to be served by Project Activity.	<b>Project Application:</b> Q. 4 for all; <b>HMIS:</b> N/A	N/A		
Population served by this project type?	<b>Project Application:</b> Q.2; <b>HMIS:</b> N/A	N/A		
Percent of funding requested for Supportive Service Costs.	<b>Project Application:</b> Project Budget	N/A		
<b>Section Total</b>		<b>20</b>		
<b>TOTAL POINTS (Max Allowable)</b>		<b>160</b>	<b>0. Points</b>	
<b>Scoring Guidelines (for questions where 5 max points allowed)</b>				
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