

GOVERNANCE BOARD MEETING MINUTES



Date: 05/07/2026

Started: 9:11 AM

Facilitators: Meredith Yuckman, Eileen Rosa

Location: NCWorks Career Center

In Attendance

Wayne Beatty, Amanda Blue, Erika Brandt, Eric Braun, Doris Bullock, Mary Lederle, Felts Lewis, Ashley Lommers-Johnson, Quentin Miles, Kayla Rosenberg Strampe, Nicole Stewart, Pat Sturdivant, Johnnie Thomas, Zach Ward, Nicole Wilson, Meredith Yuckman

Absent

KC Buchanan (unexcused), Bonner Gaylord (unexcused), Ann Oshel (unexcused), Imogen Rhodenhiser (excused), Onia Royster (unexcused), Michele Woodson (excused)

CoC Lead Agency Updates

Funding Opportunity Forecast

Eileen Rosa reviewed the upcoming funding opportunities: Youth Homelessness Demonstration Project (YHDP), U.S. Department of Housing and Urban Development (HUD) Continuum of Care (CoC) Program, and Emergency Solutions Grant (ESG).

Eileen Rosa gave an overview of the preparation completed for the upcoming funding opportunities, including grantee training and information sessions.

HMIS Software Vendor RFP

Eileen Rosa explained that the transition of HMIS grant and contracts to Wake County as Lead Agency requires competition to remain compliant with the use of federal funds for HMIS implementation.

Eileen Rosa reviewed the timeline completed to date, including the call for vendor applications and vendor demos. Eileen also gave a tentative timeline for what is to come in completing the recommendation of software vendor.

CoC Charter and Written Standards

Eileen Rosa gave an overview of the Charter and Written Standards review to date. Eileen gave the Board a heads up that the next Board meeting will require a vote on the updated Charter and Written Standards, post public comment period.

Eileen Rosa reviewed proposed changes to the Charter including updates to committee structure (Data Advisory, Fair Housing Advisory and Leadership Council), additional Board member seats to comply with HUD requirements, and defining Membership renewal and impact of renewal process on voting.

Nicole Wilson asked if it was possible to add an option to Membership applications to opt out of being a voting member.

Wake County FY2027 Budget

Eileen Rosa updated the Board on the County Manager's proposed FY27 budget and that the CoC Department's budget is located on pages 166-168. Eileen gave an overview that the CoC received one additional staff position to post, making it three openings to fill.

Point-In-Time Count and Housing Inventory Count

Point-In-Time Count

Eileen Rosa gave a quick overview of the Point-In-Time (PIT) Count and the work done to submit the PIT Count results. Eileen also presented the PIT Count results based on what was submitted to HUD and will be posted for public consumption soon.

Eric Braun asked Eileen to bring other PIT Count results from same-sized cities and counties to do a comparison.

Housing Inventory Count

Thurston Alexander-Smith gave a quick overview of the Housing Inventory Count (HIC) and the results of the HIC, which will be posted for public consumption soon.

Strategic Initiative

Eileen Rosa shared a few updates to the Strategic Initiative including communications such as preparing logo design and brand style guides, as well as work lanes for planning and administration, and design and implementation.

Eileen Rosa shared a proposed approach for services and gave an overview of Phase 1 with a funding status as of May 1.

Eileen Rosa gave an update on the fiscal structure and RFI submissions, which are due May 15. Eileen updated that an addendum is being issued with more detailed information on timeline and scaling, as well as engaging potential partners and additional legal guidance for potential non-profit structure.

May Meeting-At-A-Glance

Eileen Rosa reviewed the May Meeting-At-A-Glance and highlighted the May Membership meeting change to a virtual meeting on Tuesday, May 26 from 2-3:30 PM.

Eileen added that the July Governance Board meeting needs to be moved due to the July 4th holiday. Erin Flynn will be surveying Board members who are absent for availability on either June 25 or July 9.

April Minutes

Quinten Miles asked to check his absence on whether it is unexcused or excused for the April minutes.

Meredith Yuckman motioned for the April minutes to be approved.

Approved: Wayne Beatty, Amanda Blue, Erika Brandt, Eric Braun, Doris Bullock, Mary Lederle, Felts Lewis, Ashley Lommers-Johnson, Quentin Miles, Kayla Rosenberg Strampe, Nicole Stewart, Pat Sturdivant, Johnnie Thomas, Zach Ward, Nicole Wilson, Meredith Yuckman

Disapproved: None

Abstained: None

Adjourn: 10:22 AM

Next Meeting

Date and Time: June 4, 2026, from 9-10:30 AM

Location: NCWorks Career Center